



Pilning & Severn Beach Parish Council Meeting held on Monday 5th October 2020 Virtual Meeting via Zoom 7pm

COUNCILLORS : Alderman P Tyzack (PT) (Chairman); Mrs S Binns (SCB); Mr K Weeks (KW); Mr M Pruett (MP); Mrs O Taylor (OT); Mr I Roberts (IR); Mr A Smith (AS); Mrs Carol Woodhouse (CW) Mrs Heather Rickards (HR) Ms Jacqs Graham (JG) Mr Jonathan Edwardes Parish Clerk (JE) and one member of the public

DEATHS: The meeting held a silence in remembrance of those who had recently died.

Adam Kautz and Austine Chiwendu Asuzu both killed in separate incidents on Western Approaches

Carl Davies of Pilning

Elizabeth Parker of Severn Beach

2020-10-1 Apologies for absence

There were no apologies for absence.

2020-10-2.1 Election of Vice-Chairman

There are Still no nominations. In the case of any absence of the Chairman SCB is prepared to cover temporarily with CW assisting as Vice Chair during the same period.

Action ALL

2020-10-3 Declarations of Interest

None

2020-10-4 Minutes of the previous Parish Council Meeting The minutes of the previous Parish Council Meeting held on the 7th September 2020 had been previously circulated and were agreed by all as a true record.

Corrections noted

Page 2 to remove the comment regarding the bulldozing of Orchard Pools

Page 8 to amend the comment about the hedge to read the allotment (not cemetery)

**VOTE to amend the minutes as stated and accept them as a true record of the meeting proposer
PT seconded CW carried unanimously Action JE**

2020-10-5 Matters arising

Elected Officers PT asked if AS is happy to take on the role of Flood Warden and AS confirmed he would be. PT thanked him for that.

Orchard Pools and Habitats Regulation

PT thanked IR for all the work he has done on this. PT has contacted Client Earth who put him in touch with the Environmental Law Foundation, he is waiting for their introduction to counsel. As yet PT has not been in touch with the environmental consultants as it would be sensible to speak to counsel first.

Clerk's remuneration As the Clerk will be expected to do more work due to the Neighbourhood Plan, PT asked that JE keeps a record of his hours, it is at his discretion how many voluntary hours he does. JE said he was already doing this.

Pump Track MP had sent some emails to councillors before the meeting and thought the next step was to put out a questionnaire to the community. **Action MP/OT/JE**

SCB noted that the next meeting will be shortly after the November In View is published. MP said it could go out across the website, Facebook and the noticeboards as well. JG suggested contact is made with local schools to publicise links to the questionnaire in their communications.

Resolved to get OT to put the questionnaire in the next edition of In View, website and Facebook item to be put on the December agenda

Footpaths Maps PT said that he has started on them but had not finished each pack. Each footpath needs twenty subscribers with a copy of the map each. KW asked about the format of the form and MP wanted clarification with Covid-19 in mind about getting wet signatures. JE suggested that participants use their own pen. PT said social distancing must be observed. **Action PT**

2020-10-6 Correspondence

See appendix A

Neighbourhood Planning PT hoped that the councillors had been through the links on the correspondence. Virtual Community Engagement Meeting PT requested when this might be taking place. JE to find out and tell the councillors

Request for donation from St. Peter's Hospice. CW and KW said that the Parish Council should give something. CW suggested that we give £150 donation

VOTE to send the St. Peter's Hospice a donation of £150 proposer CW seconded KW carried unanimously Action JE

Sport & wellbeing opportunities for Primary children in your Parish community JE asked what the councillors thought and whether additional information could be acquired. PT asked if it could be established how this corresponds with what the schools are doing.

Resolved for JE to find out more information and this item to be put on the November agenda Action JE

Urgent item Fire at Avonmouth Dock 05/10/2020 PT received an email from SevernNet quoting the Chief Fire Officer saying that they did not sound the Severnside sirens as it was not a COMAH (Control of Major Accident Hazards) related incident. PT said that in the past it was agreed that the sirens were there for any incident. That no criteria is needed for sounding them if the emergency services felt it would help. IR said that the communication had been poor and that he had to search Avon Fire and Rescue website to get the safety information. Surrounding areas did not know what was happening either. IR said we did not know what was in the fire it could have been highly toxic. Just because the fire was not at one of the siren registered locations no action was taken. SCB, having experienced a previous incident that was bad, said that people would not want to be stuck inside trying to find out information from Google rather than being told that there was a problem. JG and HR said the motorway was not adequately protected with speed limits etc until very much later in the day.

Resolved that a letter is written to the Chief Constable and cc to the Emergency Management Officer South Gloucestershire Council Action JE

2020-10-7.1 Accounts for Payment

Please see Appendix B

Thanks to Kim Thomas at Motion Print for spotting the issue with the Wix account. This has now been resolved.

Bench Slats a request to buy another pack from the same supplier used before, Neptune Street Furniture, the council are down to the last spare bench slat.

Resolved to buy a pack of bench slats Action JE

Wreaths for Remembrance Sunday have been ordered, SCB asked if we were having a wreath for Northwick as in previous years. JE to double check that with the supplier. Donation of £100 will be coming out next month. Suggestion was made that the Parish Council increase its donation to £150 for the Royal British Legion

VOTE to send the Royal British Legion a donation of £150. Proposed PT seconded SCB carried unanimously Action JE

Defibrillator money of around £2000 was paid to a company with the proviso that Almondsbury Charity would also be contributing, therefore taking our share back to around £1000. Almondsbury Charity only pay the supplier direct so SCB considers that there should be £1000 rebate to come from the supplier, if Almondsbury Charity had indeed paid their share. Becky Griffin (Scouts) was asked to sort it out. HR offered to find out from

Almondsbury Charity if their grant had been made. If it has, then JE is to write to the supplier for our share of the money back.

Action HR and JE

Accounts for payment were approved by all

2020-10-8 Public Participation

Speed Bumps A resident thanked the council for their action on the speed bumps particularly the clerk, he stated that he had missed the survey deadline. OT said that the survey will be open for another week. PT said that we need to consider how the questions are communicated each month.

Sea wall interpretation boards The same resident understood about the CiL grant possibly being used for a bike track but wondered if consideration could be given to putting up information about the Severn Tunnel. The resident had been to Black Rock and was impressed with the information shown there. He is to supply a photograph to the clerk

SCB has spoken to the resident in the past about this subject and where the history trail used existing poles a new interpretation panel would need planning permission and agreement from the Environment Agency and Rob Wilsher at South Gloucestershire Council. SCB stated that the PC would be better placed than the History group to get all the legal aspects in place. SCB will report back to the council. **Action SCB**

MP said there were other possibilities at Black Rock there are ceramic tiles on rocks being used for interpretation, he will forward examples to the council.

IR asked who produced the blue and white cast sign at New Passage Pier (Bristol South Wales Union Railway etc) These were produced by Jeff Rawlinson for the parish council many years ago. This could be a possible solution.

It was noted that the area could be affected by the raising of the sea wall and that any work would need to take this into account. PT suggested that councillors have a look at the issue and come back to it at the November meeting.

Resolved to add this to the November agenda Action JE

2020-10-9.1

Low Level noise pollution

MP has been updating councillors by email and the latest is that South Gloucestershire Council are seeking legal advice. MP felt this could be South Gloucestershire Council giving up on the subject. PT asked MP if a letter should be sent to South Gloucestershire Council, MP agreed he will liaise with JE to draft the letter

Resolved to write a letter to South Gloucestershire Council Action MP/JE

2020-10-9.2 A review of Localism charges

JE has been contacting South Gloucestershire Council re Localism but to date without any results. He has also checked all the paper records held and there are no maps or lists there either.

Resolved to carry on getting the information from South Gloucestershire Council and to put this item on the November agenda Action JE

2020-10-9.3 Consider joining the Environmental Law Foundation (ELF)

Environmental Law Foundation PT explained this is the organisation we have been referred to over Orchard Pools. They appear to be a very competent organisation with links to counsel who will give advice pro-bono. They can then provide a work package and pre agree a price. PT explained that costs could be discussed at the next meeting. In the meantime, the parish council could become members of ELF, the fee to do this is £60 per annum.

VOTE to join ELF with an annual fee of £60, proposer PT Seconded KW carried unanimously Action JE

IR noted that ELF might be used to assist with Low Noise Pollution

2020-10-9.4 Severn Beach Centenary (2022?)

The question was asked back in the summer from Gareth Jones about the centenary of Severn Beach and did Pilning and Severn Beach Parish Council have any ideas to mark the occasion.

The GWR opened a temporary platform in June 1922 for summer only traffic, with the later station opening in 1924.

Resolved that SCB will ask Gareth Jones to research the start of the village further Action SCB

JE also noted that he now has the archive for St. Nicholas Church which may help date the start of Severn Beach.

2020-10-9.5 Change of use policy for shops in Severn Beach

From correspondence from Mr Doug Nethercott requesting the Parish Council have a policy not to support any future planning applications to turn shops into residential properties.

PT noted that there are eight commercial properties in Severn Beach, he thought there was no harm in the Parish Council developing its own thoughts for future planning matters, particularly where the Neighbourhood plan is concerned. KW commented that the commercial properties will only stay as such if they are viable. No one can be expected to come to Severn Beach to open a shop that does not pay.

The terminology of the proposal was amended to read the Parish Council have a policy to discourage any future planning applications to turn commercial properties into residential properties

VOTE proposer PT Seconded HR Agree 5 Disagree 5 the motion falls

Resolved that this idea will go forward to the Neighbourhood Plan team Action PT

2020-10-9.6

Ableton Court

PT said that in the recent past we have been concerned with the plan to extend the building. The fundamental point is there was never a change of use application to alter it from an elderly people's home to a house of multiple occupation for emergency accommodation. PT said that South Gloucestershire Council should have done a housing needs survey to prove that accommodation for the elderly was not required. HR is concerned about the green space at the front of Ableton Court and wondered for whom it is being built. PT explained that the car park was subject to a planning application and the parish council have responded to that. JG wished to clarify the type of accommodation that is being given at Ableton Court. PT confirmed that it was short term emergency accommodation for Bristol City Council.

CW raised that when it ceased to be elderly accommodation the building was deemed to be unsafe and nothing has been done to rectify that. Also, that the building was for South Gloucestershire residents and it is now being used for Bristol City Council emergency accommodation.

Resolved to write a letter to South Gloucestershire Council Housing detailing the issues raised in this minute with a copy to the Chief Exec Action JE

2020-10-9.7 "Call for sites"

PT wanted to reiterate the council's feelings on where in the parish might be developed in the future. The plan is broadly the same as that which was put forward previously.

JE has been told that there was some work done for the parish council by North and Letherby in Avonmouth and wondered if it were worth getting in contact with them to see if they could reissue it. JE will see if there is already a paper or electronic document on record otherwise will get in contact with them to see what was sent.

Resolved JE to find the information Action JE

Resolved Given the short timescale councillors are encouraged to get their comments to JE as soon as possible. Deadline for this is 20/10/2020 Action ALL

2020-10-9.7 The Neighbourhood Plan

PT feels that we should have this on the agenda each month so we can see what progress is being made. The issue needs to go into In View to request for a small team of volunteers with knowledge or expertise to assist with this task.

Resolved OT to add it to the In-View article Action OT

Updates

2020-11-11.1 Village Halls

2020-11-11.1.1 Pilning Village Hall

Pilning Village Hall management committee held their meeting a week earlier than usual as a result no one of the council representatives were able to attend.

2020-11-11.1.2 Severn Beach Village Hall

MP has had nothing from the hall committee he will chase Sam Croft to see if there is anything. There are activities going on in the hall under Covid-19 restrictions.

HR asked for support from the parish council for the library to purchase PPE equipment. Request for £30

VOTE to give a grant to Severn Beach Library of £30 for the purchase of PPE proposer PT

Seconded CW Agree 9 Abstain 1 Action JE

2020-11-11.1.3 Pilning Playing Field

SCB reported that she and HR have walked round the playing field and it all looks tidy. No rubbish anywhere and grass cut. AS sent through a report for the play equipment last month but not yet for this month. He has a concern that the obscene graffiti is particularly bad on the Pilning equipment, this could be treated with acetone to clean it off. JE to ask Tim Dark to do this.

Resolved to get JE to ask get Tim Dark to undertake this Action JE

Quote from Elmtree Quote for bramble strip out, attend weekday, attend area of bramble against wall from gate to tennis courts, cut to ground, spray off, remove all arisings & leave area clean and tidy

Total for works £250 ex vat

VOTE to get the brambles cleared, proposer PT Seconded SCB carried unanimously Action JE

2020-11-11.2.1 Severn Beach Allotments

There are no plots available and two people on the waiting list, however, there appear to be four plots that are not being actively worked.

2020-11-11.2.2

Pilning Allotments

There are no plots available and two people on the waiting list. JE asked if there was a policy to restrict allotments to parishioners. He has had an application for a plot from someone in Filton which rather stretches the point. SCB noted that one way of reducing the waiting list might be to half some of the big plots where allotment holders are struggling. Thought to be given as to how best to tell the allotment holders if they want to reduce the size of their plot

2020-11-11.3.1 Pilning Cemetery

SCB and HR walked round the cemetery and she stated again that Elm Tree are doing a really good job keeping the cemetery tidy.

Grave decoration policy SCB has photographic evidence of grave decorations that would contravene the proposed Cemetery Decoration Rules being proposed. SCB noted that it is important to get the policy out to the parish. Odile has the qualifications and background to produce this document and the experience to know that it will be a long process to gradually get rid of grave decorations that fall outside of the policy. SCB expects there will be a lot of people who will not like it. As the burial authority the parish council are responsible for health and safety compliance. JG explained that the wording is too vague in places and needs to be changed. JG asked to look at the wording in time for the next meeting

Resolved to get JG to create alternative wording and to add this to the next Pilning Cemetery agenda item. Action JG

Fencing around "the dump" SCB reported that the fencing to the dump has been left open and soil/debris has spilled out.

Resolved to get Tim Dark to look at it and advise what can be done with it.

Frances Barr's Tree SCB reported that this has been re-staked and looking better for it.

Railings JE has had three responses from parents at St Peter's School and all wish to see some sort of barrier between the path and the cemeteries, with the preference for a fence.

Shaun Blackburn messaged the clerk, to remove the fence only £800. To replace with hoop topped fencing £5500 one side only.

Fencing services met on Monday 28th Sept – Waiting for prices back from their supplier.

Scotty's Gates met on Monday 28th Sept, price for Roll top fence £105 per meter, so one side at 30 metres £3150 and both sides £6405

After much discussion it was agreed that although the fence is unsightly and does need attention, it does not pose sufficient risk to the public. SCB said there was little likelihood of anyone being hurt by the fencing if they did it would be because of their own actions. PT took a poll of the councillors regarding the removal of the fence, with the result of five for the motion and five against.

HR asked if it would be possible just to cut the spikes from the railing as had been done outside of St. Peter's Church. It was felt that the spikes on the cemetery fence do not pose the same sort of risk as the ones that used to be outside St. Peter's Church.

CW feels this should go out to the parish as there could well be an awful lot of feeling about the various options and too big an issue for the Parish Council alone to decide.

JG asked if there were funds to be able to do the work, PT stated that there was not and JE confirmed that the cemetery budget is already overspent.

SCB pointed out that as the Parish Council are struggling to pay for the fencing perhaps when the parishioners are asked, they could also be encouraged to contribute to it.

IR warned that only getting one side replaced would add around £1000 to the overall cost. He also suggested Elm Tree could be approached as they may still have some contacts who could provide quotes

Resolved to get Olga to put something in In View JE to send the letter he sent to St. Peter's School with all the options on it. JE to contact Elm Tree for possible quotes Action OT/JE

South Eastern Boundary Hedge on the far side of the new cemetery. JE had a quote from Elm Tree for £450 + vat minus the tree work with the tree work Branch walkers have quoted £2400.00 + vat.

JE to obtain other quotes Action JE

PT requested that JE be authorised to commission on or other to proceed once other quotes had been obtained as this needs to be completed over the winter months.

2020-11-11.3.2 Northwick Cemetery

Nothing to report

2020-11-11.3.3 Northwick Tower update

SCB stated that the issue of the tower's condition has moved back to the parish council with the withdrawal of the potential buyer. If the council are not careful it will find itself in the same position as it did in May trying to get public liability insurance. SCB cannot see how we can discuss the issue on a virtual parish council meeting when most of the people who would be concerned by it are unable to join in. Could a solution be inviting those people to a meeting where social distancing can be observed. As there is no one to buy the tower now how are the parish council going to afford the repairs to Northwick Tower?

JE said that the parish council are going to find great difficulty in selling the tower, having reviewed the documentation of the transfer of the tower to be a monument in perpetuity. He also said there was an application made by Redwick and Northwick School to put temporary terrapin buildings on the site of the former nave of the church which was refused by the church commissioners.

KW said that he thought we could not be held to that, PT explained that there would need to be another vote of the councillors to decide whether or not to sell the tower, as the previous plan to sell the tower cannot go ahead as the buyer has pulled out.

KW replied that the original plan was to put the tower up for sale following a vote of residents at the Annual General Meeting [Annual Parish Meeting] PT considered that as it was a least six months since that decision was taken time has moved on and circumstances have changed and the parish council need another say in what they are going to do. IR wanted to know if what JE had stated is correct and if so, the debate is over. SCB noted that the parish council spent money on getting solicitors involved to make sure it could be sold,

does this mean the solicitor said that it can be sold? PT explained that this was to sort the land registration details which were needed prior to any sale and should have been done at some point anyway.

JE updated the meeting that he has reviewed the grants list and from a list of fifty has found ten worth applying to for grants. Applications have been put in for two of them Entrust Communities Landfill and Ibstock Cory – Enover. An email has been sent to the “Friends of friendless churches” organisation for help and advice.

Getting grants for the full amount is impossible and grant giving bodies will only give, if you can guarantee any shortfall. JE will need to get three fresh quotes to aid the grant application process

Dawson Steeplejacks The best way to obtain the information required for the grant is to carry out a GoPro videoed report. If there is safe access to the tower roof itself. SCB said the last surveyor to go up the tower said it was safe enough and would stand for another forty years but bits might fall off it in the meantime. PT reminded JE that the parish council does have drone footage of the exterior of the tower. JE said the cost of carrying out a full tower videoed inspection and report would be £1,690.00 + vat.

CW asked had we tried the Heritage Lottery Fund (HLF), JE said he is about to apply again to them, they had closed some of the suitable grant schemes because of Covid-19 but he hopes they have reopened them now. CW asked if the insurance company might take the problems thrown up by Covid-19 into account? SCB thought they might and that we can now prove that progress is being made. IR wanted to know how to get access to the tower both PT and JE have a key, he may have a couple of people who can quote for the work.

Action PT/JE/IR

Resolved for JE to keep going with the task of getting grant aid Action JE

2020-11-11.4.1

Pilning Station OT was pleased to say passengers are back at Pilning station although not at pre Covid-19 levels yet. Pilning station group set an ambitious target to increase passenger numbers and this appears to be on track. She encouraged parish councillors to join them one Saturday morning for an excursion somewhere. OT had a request for the parish council, the station car park is in an appalling state and is getting worse. Pilning Station Group have done some research and they have discovered that although GWR run the site and the car park, there is another agreement between the All Sorts refuse company, Arch Co Ltd and Network Rail. The difficulty is that All sorts are expanding, and they are depositing their skips all over the car park. They also leave the gates open of their compound letting their guard dogs roam free. This has been distressing for passengers to be met with an Alsatian and a Jack Russell on the loose, particularly the young and the elderly passengers. OT has photographic evidence of this. OT asked if it would be possible for the parish council to write to Arch Co Ltd to advise us what the contract says about the station car park and if All sorts are permitted to use it in the way they are doing at the moment.

Resolved to write to Arch Co Ltd to assess the situation OT to liaise with JE Action OT/JE

2020-10-12 Communication

2020-10-12.1 In View

OT gave a review of what will be appearing in the November edition of the magazine.

2020-10-12.2 Website

Resolved to defer to November meeting Action JE

2020-10-13 Reports from external meetings Edmund and Coles Report circulated by MP the only thing to add is that historic parish boundaries can cause issues, but the fund does cover Castle and Marlwood Schools

2020-10-13.1 Update from Councillors on "Report it" reference numbers

Nothing to report

2020-10-14 Planning

P20/09536/PDR 188 Gorse Cover Road Severn Beach South Gloucestershire BS35 4NT. Erection of single storey rear extension to form additional living accommodation. Approve with Conditions.

P20/12475/F McDonalds Restaurant Central Park Severn Beach South Gloucestershire BS35 4GH Installation of 2 no. digital Customer Order Displays (COD) with overhead Canopies, a Goal Post height restrictor and outdoor Play frame with associated works. Approve with Conditions.

P20/12270/F 134 Beach Road Severn Beach South Gloucestershire BS35 4PQ: Erection of a two storey side and front extension to form additional living accommodation. Refusal.

P20/07479/F Aurora Hedgeway School Rookery Lane Pilning South Gloucestershire BS35 4JN Change of use from residential home (Use Class C2) to a day school (Use Class D1) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) (Retrospective). Approve with Conditions.

P20/13460/F The Nook Church Road Severn Beach South Gloucestershire BS35 4PW Erection of first floor extension to form two storey dwelling (Re submission of P20/02351/F). Approve with Conditions.

P20/09494/F Land To North Of Minors Farm Ableton Lane Hallen South Gloucestershire BS10 7SF Relocation of the modular site office, provision of new concrete pad, creation of a lorry park, fitters building, pedestrian gate, covered bike shed, container storage, lighting column, wash bay and associated development. Approve with Conditions

2020-10-15 Items to add to future agendas

Items from previous agendas

1. The installation of electric car charging points at both village halls (PT)
2. To discuss the installation of a cycle hire scheme (April 2020) (OT)
3. Community Land Trust (PT)
4. Speed Indicator Devices (SPIDS)
5. Unifying email addresses (OT)
6. Tabletop name plates for councillors (KW)
7. Format of the Annual Parish Meeting (SCB)

New items

8. Appointing a new flood warden (SCB)
9. Council consultation (OT)
10. Transport developments (OT)
11. Casual vacancies – advertising (SCB)
12. Homeless policy (MP)
13. Speeding on the A403 (IR – OT)
14. Review of the Localism Contract (PT)
15. Footpaths
16. Library volunteers (PT)

2020-10-16

Report from S. Glos Council

Cllr Robert Griffin was not present, a report had been submitted via the clerk, see appendix C

The parish council were deeply sorry to hear of the death of the teenager on the unadopted road behind the Suez plant. MP raised a concern that as the road was unadopted and what redress the family might have. IR stated that although the road is unadopted it is open and therefore still subject to the normal road traffic laws.

Date of Next Meeting

The date of the next Parish Council meeting will be a virtual meeting on Monday 2nd November using Zoom. There being no other business the meeting was closed at 21:24

APPENDIX A – CORRESPONDENCE

PILNING AND SEVERN BEACH PARISH COUNCIL OCTOBER 2020

APPENDIX A CORRESPONDENCE

Date	Type	Detail	Action
01/09/2020	Email	Sevenside Estuary Partnership News	Circulated
02/09/2020	Email	PT.6646 - SGC (Hallen Road, Hallen) (Temporary Prohibition of Use by Vehicles) Order 2020	Circulated
02/09/2020	Email	Neighbourhood Planning - information links	Circulated
03/09/2020	Email	SevernNet Breakfast meeting notes	Circulated
03/09/2020	Email	South Gloucestershire Council: Libraries to reopen and welcome customers to drop-in and browse	Circulated
03/09/2020	Email	Cemetery Decoration	Circulated
03/09/2020	Email	WECA - bus timetables	PT replied
04/09/2020	Email	Community Learning Workshops	Circulated
07/09/2020	Email	Proposed Speed Cushion in Severn Beach	JE replied
07/09/2020	Email	Virtual Community Engagement Meeting - Sevenside	Circulated
08/09/2020	Email	Agenda for Development Management Committee, Thursday, 17th September, 2020	Circulated
08/09/2020	Email	SevernNet Newsletter - Sept 20 - Changes in Bus Services; Local supply chains and more	Circulated
10/09/2020	Email	August Avonmouth RRC CLG meeting minutes	Circulated
11/09/2020	Email	Proposed Speed Cushion in Severn Beach	Circulated
14/09/2020	Email	47th AGM of ALCA -10th October 2020	Circulated
14/09/2020	Email	Enforcement Weekly Lists	Circulated
14/09/2020	Email	ALCA Chairman's Report	Circulated
14/09/2020	Email	How an eNewsletter can add value to your council	Circulated
15/09/2020	Phone	Litter picking on Sunday (20th September)	JE replied
15/09/2020	Email	Highway improvements newsletter	Circulated
15/09/2020	Email	Community Buildings - Reopening after Lockdown - update on Social Gatherings	Circulated inc VH Chairmen
16/09/2020	Email	Parish and Town Council £200 Defibrillator Grant	Circulated
17/09/2020	Email	September In Short (ALCA)	Circulated
17/09/2020	Email	West of England Rural Network's AGM - Invitation to Parish and Town Councils	Circulated
18/09/2020	Email	Amenities at Severn Beach	JE replied and circulated agenda item October 9.5
21/09/2020	Email	Request for the bin to be cleaned at Northwick	JE replied TD actioned

21/09/2020	Email	Traffic Calming Scheme - Results so far	Forwarded to South Glos
22/09/2020	Email	Enforcement Weekly List	Circulated
24/09/2020	Email	Call for Sites 2020 + SPDs + SCI Consultation Launch	Circulated
24/09/2020	Email	COVID Memorial Garden at Westerleigh Crematorium	Circulated and schools and noticeboards
24/09/2020	Email	Response from PSBPC to SGC consultation	JE replied
25/09/2020	Email	Severn Beach beach clean	JE replied
28/09/2020	Email	Response to fencing proposals at Pilning Cemetery	JE replied and circulated agenda item Pilning Cemetery
28/09/2020	Email	Defibrillators at Yate	Circulated
28/09/2020	Email	Pump Track / BMX etc.	Oct Matters arising
28/09/2020	Email	ELF enquiry - 1788 (Orchard Pools)	Oct Matters arising
29/09/2020	Email	Request for a donation to St Peter's Hospice	JE replied - application form sent
29/09/2020	Email	Sport & well-being opportunities for Primary children in your Parish community	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

**PILNING & SEVERN BEACH PARISH COUNCIL MEETING OCTOBER
APPENDIX B**

DATE	PAYEE	DESCRIPTION	NET VAT	RECLAIMABLE VAT	TOTAL
08/09/2020	MR P TYZACK	Expenses	£ 7.50	£ -	£ 7.50
10/09/2020	KIM THOMAS	Repayment for WIX invoice	£ 102.00	£ 20.40	£ 122.40
17/09/2020	BT	Telephone and Broadband	£ 112.15	£ 22.43	£ 134.58
18/09/2020	NOW PENSIONS	Pension contribution	£ 80.91	£ -	£ 80.91
18/09/2020	SARA	Donation	£ 150.00	£ -	£ 150.00
18/09/2020	SOUTH GLOS COUNCIL	Localism	£ 1,188.38	£ 237.67	£ 1,426.06
03/10/2020	PS COLLINS	Severn Beach Toilet	£ 33.33	£ -	£ 33.33
03/10/2020	ELM TREE GARDEN	Grounds Maintenance	£ 463.60	£ 92.72	£ 556.32
06/10/2020	MR J EDWARDES	Wages / Office	£ 987.35	£ -	£ 987.35
06/10/2020	MRS O MCINTOSH	Wages	£ 72.00	£ -	£ 72.00
06/10/2020	MR T DARK	Odd Jobs	£ 150.00	£ -	£ 150.00
06/10/2020	NEPTUNE STEET FURNITURE	Replacement bench slats	£ 320.00	£ 64.00	£ 384.00
06/10/2020	SEVERNNET LTD	SevernNet Membership	£ 25.00	£ -	£ 25.00
		TOTAL	£ 3,692.22	£ 437.22	£ 4,129.45

APPENDIX C – REPORT FROM CLLR ROBERT GRIFFIN

Robert C. Griffin

21, Riverside Park, Severn Beach South Gloucestershire, BS35 4PN
01454-632624 robert.griffin@southglos.gov.uk

News for Pilning, Severn Beach, Easter Compton & Hallen.

7th October 2020

Dear Ward Members,

This submission below is so you can keep yourself updated in these difficult times.

Covid-19: the local picture at-a-glance

We would like to share our local Covid-19 dashboard with you.

A dashboard is an 'at-a-glance' picture of the current situation in South Gloucestershire. Ours provides the latest published Covid-19 figures for South Gloucestershire, including:

total number of laboratory confirmed cases to date in South Gloucestershire
number of laboratory confirmed cases in South Gloucestershire in the last 7 days
Total number of all deaths of South Gloucestershire residents by week, since January 2020
Total number of deaths of South Gloucestershire residents where Covid-19 is mentioned on the death certificate, and place of death for these Covid-19 deaths.

This is updated daily Monday to Friday, in the morning. Visit

www.southglos.gov.uk/dashboardcovid19

A Car event - at Washing Pool Farm on the 26 September has been cancelled due to concern the large numbers attending would cause a health risk.

Accident - A fatality has been recorded on the private roads in Western Approaches. These un-adopted are not subject to normal highway law.

Flu vaccination – Everyone over 50 is being offered this free preventative procedure via GPs etc. to try and reduce the initial confusion of symptoms with flu and covid19 if they are admitted to hospital.

Southmead A&E – During the week ending 26th September this facility was closed for two separate days due to too many patients and not being able to social distance in the unit for covid19. Ambulance and Air-Ambulances have priority and direct admission. In some hospital A&Es, a trial appointment scheme via 111 is to try and regulate A&E attendances and give alternative locations to receive the appropriate treatment for minor injuries in a timely manner. The government will discuss this as a mandatory procedure.

Plastic stems – on cotton buds, stirrers etc. are being banned from 1 October.

Cash access – due to the reduced use of cash during the pandemic, South Glos. have asked for a survey of these facilities in their ward e.g. banks & post offices.

Local Secondary Education Provision – This is being proposed by CSET (Castle School Education Trust) for our area.

Coins – during the Covid19 pandemic more purchasing has been carried out on-line and by card. The Royal Mint has reported that they have enough £2 and 2p coins in stock for the next 10 years.

Yours sincerely,

Robert C. Griffin – District Councillor for Pilning, Severn Beach, Easter Compton & Hallen.