



# Pilning & Severn Beach Parish Council

Rednend Farm Station Road Pilning Bristol BS35 4JW

T: 01454 631499 M: 07581 375539

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## **Action Plan 2019/ 2020**

In 2019/ 2020 council year the parish council will;

Details	Aim	Objective	Action
Advertising	To publicise parish council work and activities	To keep parishioners and the wider community up-to-date	Article to be produced and submitted for inclusion in monthly parish magazine by Clerk
Defibrillators	To maintain	To support a vital life-saving tool in the rural community	Continue to fund the maintenance contract.
Cemetery at Pilning	To maintain	To keep the cemetery clean and tidy	Continue to monitor cemetery areas which are maintained by Grass Cutting Contract B – P&SB
Northwick Tower & Cemetery	To maintain	To keep safe the Tower To keep the cemetery clean and tidy	To work towards the repair of the Tower Continue to monitor cemetery areas which are maintained by Grass Cutting Contract C – P&SB
Play Equipment	To maintain and repair	To provide local play facilities in open spaces for children and adults	To arrange annual independent inspections, monthly visual inspections and instruct repairs/ replacements as required
Village Hall	To support	To provide a facility for people to meet socially	Continue to support running costs of both village halls to a limit of £3K per hall per year
General Maintenance	To maintain the local area	To keep the area clean, tidy and cared for	Continue to monitor grassed areas which are maintained by Grass Cutting Contract A – P&SB
Allotments	To provide, maintain and upkeep	To keep the allotment sites overall in a good state of order	Representatives to monitor sites on a monthly basis and report to meeting



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Odd Jobs	To repair and maintain	To ensure all areas that are the responsibility of the parish council are safe	All councillors to report any defects to the Clerk and the Clerk to instruct repairs
Website/ Social Media	To publicise parish council work and activities	To keep parishioners and the wider community up-to-date	Website and Social Media to be kept up-to-date by Clerk
Policies & Procedures	To review and update	To continue to make sure the parish council is fit for purpose	Review policies and procedures in December annually with ratification at the January meeting by Full Council

Date of last review: December 2018

Agreed at a meeting of Full Council on 8th January 2019

Date of next review – December 2019