



Pilning & Severn Beach Parish Council

Meeting held on Monday 1st June 2020

Virtual Meeting via Zoom 7pm

COUNCILLORS: Mrs S Binns (SCB) (Chairman); Alderman P Tyzack (PT); Mrs H Rickards (HR); Mr K Weeks (KW); Mr M Pruettt (MP); Mrs O Taylor (OT); Mr I Roberts (IR); Mr A Smith (AS); Carol Woodhouse (CW)
Also present: Jonathan Edwardes Parish Clerk (JE)

DEATHS: The meeting held a silence in remembrance of those who had recently died.

Heather Duffety Severn Beach
Joan Tootill Severn Beach
John Whitfield Rustic Park Severn Beach
Joyce Davis Pilning
Kim Roberts Pilning
Margaret and Gordon Bland Severn Beach
Phil Elliott Pilning
Sheila England of Redwick Road

Item Number	Details	Action By
2020-06-1	The clerk read the Virtual Meeting Procedure	JE
2020-06-2 Apologies for absence	There were no apologies	
2020-06-3 Declarations of Interest	None	
2020-06-4 Minutes of the previous Parish Council Meeting	The minutes of the previous Parish Council Meeting held on the 3 rd March 2020 had been previously circulated and were agreed by all as a true record.	
2020-06-5 Matters arising	<p><u>Western Approaches</u> SCB asked for an update on this item, MP via Robert Walsh has referred Orchard Pools to South Glos enforcement as there appears to be excavation going on at the site. Sounds like South Glos have it in hand but it depends on what is deemed to be excavation and whether development without planning permission is taking place.</p> <p><u>Noise from trains</u> With the reduced timetable currently in operation trains have been standing in the platform at Severn Beach for longer. It has been noted that engines have been turned off during this time. This may be due to the better weather, MP to monitor the situation from September</p> <p>Resolved for MP and OT to keep a log from September</p> <p><u>Speed devices</u> OT sent out information in March regarding this issue, OT agreed to send it again.</p>	<p>MP</p> <p>OT</p>

	<p><u>Low level noise</u> MP has been in contact with staff at a Severnside Industrial complex and a fault may have been identified. The fix for the problem is being held up due to Covid 19. MP to continue to monitor and log the issue. Resolved for MP to keep monitoring the industrial plant</p> <p><u>Planning Process</u> PT stated that he was dissatisfied that the Parish Council are now unable to refer planning issues directly to the planning committee. In fact, the situation has become worse in that the planning committee can only be approached with the backing of two district councillors Resolved to get JE to write to Rebecca Balfour again</p> <p><u>WI</u> A working party still needs to meet regarding with issue, regrettably Covid 19 had prevented this taking place. Item to be carried forward</p>	<p>MP</p> <p>JE</p> <p>OT, MP, JE SCB</p>
<p>2020-06-6 Correspondence</p>	<p><u>Complaints by residents regarding cycling on the Sea Wall at Severn Beach</u> Appropriate signage needs to be considered for the Sea Wall considering that pedestrians have the right of way. This signage also needs to have the approval of Natural England. Resolved that the sign will not include a picture of a bicycle Resolved to get MP to come up with some suitable designs</p> <p><u>Parking next to the "Tea Cottage"</u> South Glos have been asked in the past to mark the area with hatching to avoid the emergency access to the sea wall being blocked. This has not been done. Resolved to get JE to write to South Glos repeating our request and to write to Severn Area Rescue Association (SARA) asking for their support to the request</p> <p><u>Bridge damaged on Station Road Pilning</u> JE explained that the stone bridge parapet had been damaged (nearly a year ago) and that temporary barriers are still in place waiting a proper repair. Resolved to get JE to write to South Glos and to the Internal Drainage Board to expedite a repair. OT also pointed out that the bridge at the Bilsham Lane / Northwick Road junction has been damaged and that a section of the mesh is missing on the M4 motorway bridge on Northwick Road. PT mentioned from Cllr Griffin's report about the poor state of the pathway on the slope of Church Road footbridge and the accident to a WASP user. Resolved JE to add these items to the letter</p>	<p>MP</p> <p>JE</p> <p>JE</p> <p>JE</p>
<p>2020-06-7 Accounts for Payment</p>	<p>Please see Appendix B Accounts for payment were approved. PT questioned what we are paying for in the Localism charge as that the current situation is not acceptable. Resolved to get JE to get the up to date information from South Glos about what is on the Localism contract, particularly with litter bins now. Also, to thank South Glos for reopening the Sort-it centres. A review of the Localism contract to be added to Future Agendas</p>	<p>JE</p>
<p>2020-03-8 Planning</p>	<p><u>P19/10862/F</u> Severnside Energy Recovery Centre Severn Road Hallen Creation of additional 63 no. car parking spaces. Approve with conditions <u>P20/01021/F</u> 3 Pilhead New Passage Road Pilning Erection of a single storey rear extension to form additional living accommodation. Approve with conditions <u>P20/02215/CLP</u> 18 Cranmoor Green Pilning. Demolition of existing conservatory. Erection of single storey rear extension. Refusal</p>	

	<p><u>P20/01690/O</u> Rosary Cottage Shaft Road Severn Beach. Erection of 3 No. dwellings (Outline) with access to be determined, all other matters reserved. Refusal</p> <p><u>P20/02961/PDR</u> 244 Gorse Cover Road Severn Beach. Erection of single storey extension to provide additional living accommodation. Approve with conditions</p> <p><u>PK18/6112/F</u> Plot 2 Central Park Avonmouth Construction of a roadside facility comprising a petrol filling station, associated convenience store (Use Class A1) coffee shop (Use Class A1) and 2 drive thrus [sic] (Use Class A3/A5) new access, parking and associated works. Approve with conditions</p> <p><u>P20/03114/F</u> 17 Denny Isle Drive Severn Beach. Erection of first floor extension to form additional living accommodation with open car port under. Approve with conditions</p> <p><u>PT18/5740/RVC</u> Plot 3 Church Road Severn Beach Variation of condition 7 (List of plans) attached to PT/08/0163/RVC (formerly P97/2711) added by non-material amendment PT18/4291/NMA to substitute approval plans. Approve with conditions</p> <p><u>P20/04807/F</u> 128 Beach Road Severn Beach. Erection of single storey rear and first floor extension over existing garage to provide additional living accommodation. Approve with conditions</p> <p><u>P20/05087/F</u> Greenways 104 Marsh Common Road Pilning. Erection of detached Garden Room and erection of detached single storey workshop / store. Approve with conditions</p> <p><u>P20/04476/F</u> 130 Beach Road Severn Beach. Erection of a single storey and first floor side extension to form additional living accommodation. Approve with conditions</p> <p><u>P20/04944/F</u> 18 Cranmoor Green Pilning, Demolition of existing conservatory and erection of single storey rear extension to form additional living accommodation. Approve with conditions</p> <p><u>P20/04083/ADV</u> McDonalds Restaurant Central Park Severn Beach. Display of 1 no. Internally illuminated freestanding totem sign. Approve</p>	
2020-06-9 Public Participation	None	
2020-06-10.1 Updates Village Halls/ Playing Fields	<p>10.1.1 Severn Beach Village Hall The hall is currently closed to all users due to Covid 19. The gate to the car park has had to be closed and locked on occasions when social distancing has not been observed.</p> <p>10.1.2 Pilning Village Hall The hall is currently closed to all users due to Covid 19. IR said that he has a new specification for the work to the hall drainage system Resolved JE to send the specification to the previous candidates who quoted for the work PT asked if both halls were coping with regular payments having no income from bookings. MP to ask Sam Croft JE to asks Tessa Chappell.</p> <p>10.1.3 JE had to report antisocial behaviour on Pilning Village Hall playing field which included a motorbike being on the field.</p>	<p>JE</p> <p>MP</p>
2020-06-10.2 Allotments	<p>10.2.1 Severn Beach Allotments One allotment is not let due to an active robin's nest; two plots are not actively being worked.</p> <p>10.2.2 Pilning Allotments SCB asked if the grassed over plot was tidy There are small overhanging branches that need cutting back Resolved JE to get Tim Dark to look at this</p>	<p>JE</p>

2020-06-10.3 Cemeteries	<p>10.3.1 Pilning Cemetery The cemetery is tidy; the grass has been cut. Really could do with a working party to tackle the ash saplings in the older graves.</p> <p>10.3.2 Northwick Cemetery PT and OT have been on a site visit and stated that it is looking lovely. Issue with the rubbish bin overflowing, obviously it has not been looked at for some time. Resolved JE to ask Tim Dark if he would consider regularly checking on this bin Northwick Tower is insured for public liability until May 31st 2021 SCB stated that from his email Mr Griffiths is concerned that since the end of the cemetery has been cut back and tidied there is an increased risk that cattle could get in from an adjoining field. The Parish may have to consider fencing the end of the cemetery.</p> <p>10.3.3 Sale of Northwick Tower Mr Griffiths is still interested to purchase Northwick Tower PT mentioned that a Community Trust could be a possible solution and that he would get in contact with Rose Seagrief who has dealt with schemes elsewhere. Resolved PT to contact Rose Seagrief OT to present the list of feedback gathered regarding the tower at the next meeting. OT also mentioned about how funding was raised for St John's at Aust and whether that could be investigated Resolved JE to contact Rev Ann Parker Focal Minister at Aust SCB wants the councillors to look at the suggestion regarding the future of the tower and to be ready with answers once lockdown is lifted enough for an Annual Parish Meeting to take place. Resolved JE to send the feedback document again to councillors and to the Cemetery Clerk</p>	<p>JE</p> <p>PT</p> <p>JE</p> <p>JE</p>
2020-06-10.4	<p>10.4.1 Pilning Station The effect of major engineering work, an emergency timetable and Covid 19 movement restriction meant no passengers used Pilning station in April and May. OT received a letter from Jack Lopresti MP (attached to these minutes appendix D) this is something to keep in mind for after lockdown restriction</p>	
2020-06-11 Reports from external meetings	<p>MP has been in touch with Wessex Water regarding the pumping station in Severn Beach. They were pleased to get the feedback and will be putting up a sign to keep the access to the pumping station clear.</p>	
	<p>11.1 "Report it" reference numbers 1386080 Overflowing bins at Pilning Village Hall 1397953 Fly tipping (possibly asbestos) on Northwick Road</p>	
20-06-12	<p>Wildflower meadow at Severn Beach JE explained that the grass cutter who had previously undertaken the work left at Christmas and the new driver was not informed or aware of the wildflower meadow and cut right through it. JE has spoken to Marcus Gill at South Glos and they are keen to replace the wildflower meadow and to make sure that it is adequately protected from being mown again.</p>	
2020-06-13	<p>Pathway behind Pippit's Court Severn Beach Tim Dark was asked to deal with the weed problem on this pathway</p>	

	SCB had inspected the path and concluded that it had not deteriorated any further since it was last inspected. SCB asked for a vote 5 in favour. Resolved that the path be left as it is	
2020-06-14	Tree preservation orders behind Severn Beach School MP had been in contact with Simon Penfold at South Glos to get tree preservation orders (TPO) on at least the large oak trees. MP did not want a repeat of the Orchard Pools issue, where the developer could refuse to sign a TPO. Resolved to get JE to write to Simon Penfold to get the TPO position clear MP is also attempting to get some sort of recognition for the WWII structure at Orchard Pools	JE
2020-06-15	Footpaths PT stated to get a footpath recognised on the definitive map a form needs to be completed with twenty signatures in support. This may be difficult during the current lockdown. IR noted that signatures could be scanned digitally and added to a document. PT said that we need one person to champion each case and that a groundswell of opinion needs to be raised. To be added to next agenda	JE
2020-06-16 Items to add to future agendas	Items from previous agendas <ol style="list-style-type: none"> 1. The installation of electric car charging points at both village halls (PT) 2. To discuss the installation of a cycle hire scheme (April 2020) (OT) 3. To discuss Public Rights of Way in the Parish (PT) 4. Community Land Trust (PT) 5. Speed Indicator Devices (SPIDS) 6. Unifying email addresses (OT) 7. Tabletop name plates for councillors (KW) 8. Format of the Annual Parish Meeting (SCB) New items <ol style="list-style-type: none"> 9. Appointing a new flood warden (SCB) 10. Maintenance of the Forgotten Landscape legacy projects (SCB) 11. Broken benches at New Passage (SCB) 12. Council consultation (OT) 13. Transport developments (OT) Resolved JE to ask for the full document prepared for WofE Mayor <ol style="list-style-type: none"> 14. Casual vacancies – advertising (SCB) 15. Homeless policy (MP) 16. Speeding on the A403 (IR – OT) 17. Localism Contract (PT) 18. Footpaths 	JE
2020-06-17 In Camera	A resolution to exclude the press and the public during this item 2020-06-17 was proposed by PT seconded by MP carried unanimously Resolved actions for JE, OT and IR	JE OT IR
2020-03-18 Report from S.Glos Council	Cllr Robert Griffin was not present, a report had been submitted via the clerk, see appendix C	
Date of Next Meeting	The date of the next Parish Council meeting will be a virtual meeting on Monday 6 th July using Zoom. There being no other business the meeting was closed at 21:05	

APPENDIX A – CORRESPONDENCE

Date	Type	Detail	Action
01/05/2020	Email	Home Library Service supports older and vulnerable residents	Circulated
01/05/2020	Email	Yate One Stop Shop closure (Coronavirus)	Circulated
04/05/2020	Email	South Glos Council meeting postponed	Circulated
04/05/2020	Email	Local Plan Update	Circulated
04/05/2020	FB message	Comment from resident regarding a bin and damaged basketball hoops at Pilning Village Hall	Replied JE Streetcare reported
05/05/2020	Email	Public Consultation on the draft Council Plan	Circulated
05/05/2020	Email	Tips for remote meetings (ALCA)	Circulated
05/05/2020	Email	Green waste fly tipping	Circulated
06/05/2020	Email	Reopening of Sort it Centres (16/05)	Circulated
07/05/2020	Email	South Gloucestershire Planning Service Update	Circulated
07/05/2020	Email	NALC Chief Executive's Bulletin	Circulated
07/05/2020	Email	South Gloucestershire Covid 19 Update	Circulated
09/05/2020	Email	Complaint from a resident regarding bins at the sea wall	Replied PT
11/05/2020	Email	Public footpath and Parking Issue from resident	Replied JE forwarded to SGC
12/05/2020	Email	NALC Coronavirus Information for Town and Parish Councils	Circulated
12/05/2020	Email	Agenda for Scrutiny Committee (Weds 20th May)	Circulated
12/05/2020	Email	Covid 19 Update from South Glos Council	Circulated
12/05/2020	Email	Waste service briefing note (SGC)	Circulated
14/05/2020	Email	SGC Community Infrastructure Levy collection (Covid 19)	Circulated
15/05/2020	Email	Covid 19 Support for Town and Parish Councils	Circulated
15/05/2020	Email	LED replacement - Pilning and Severn Beach	Circulated
18/05/2020	Email	NALC Chief Executive's Bulletin	Circulated
18/05/2020	Email	Agenda for Development Committee (Thurs 28th May)	Circulated
19/05/2020	Email	Safer Public Spaces - Guidance from Government	Circulated
19/05/2020	Email	Covid 19 Update from South Glos Council	Circulated
20/05/2020	Email	Supplement: Scrutiny Commission - Written submissions from the public and members to the agenda	Circulated
20/05/2020	Email	Bus Shelters South Glos survey	Circulated
21/05/2020	Email	Waste Service briefing note	Circulated, posted to FB page
22/05/2020	Email	Bus Shelter survey from South Glos	Circulated
22/05/2020	Email	NALC Chief Executive's Bulletin	Circulated
23/05/2020	Email	Complaint from a resident regarding the loss of the Post Box on the corner of Bank Road and Station Road	Replied JE
23/05/2020	Email	Request from a resident to write to South Glos Council to get the bridge parapet repaired on Station Road	Replied JE
23/05/2020	Email	Report from the Covid 19 Isolation Support Group	Circulated
24/05/2020	Email	Report of fly tipping from a resident, spotted on Northwick Road	Replied JE Streetcare informed

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
02.06.20	Mr P Collins	Toilet key holder	33.33	-	33.33
02.06.20	Elm Tree Garden	Grounds Maintenance	463.60	92.72	556.32
02.06.20	Motion Printing	VE Memorial Day book	166.67	33.33	200.00
02.06.20	HMRC	PAYE/NI	293.67	-	293.67
02.06.20	The Play Inspection Co Ltd	Annual Inspection of play equipment	170.00	34.00	204.00
02.06.20	Mr J Edwardes	Zoom Video Communications	11.99	2.40	14.39
02.06.20	Bateman Skip Ltd	Skip hire for SB allotments	330.00	66.00	396.00
02.06.20	BT	Telephone / Broadband	112.84	22.56	135.40
02.06.20	South Glos Council	Localism Charge	1,188.39	237.67	1,426.06
02.06.20	NOW Pensions	Pension Contribution	161.82	-	161.82
02.06.20	ICO	Data Protections	35.00	-	35.00
02.06.20	Came & Company	Insurance	4,114.42	-	4,114.42
02.06.20	Mr J Edwardes	Wages - Office	765.39	-	765.39
02.06.20	Mrs O Mcintosh	Wages - Office	24.00	-	24.00
02.06.20	HMRC	PAYE/NI	278.81	-	278.81
02.06.20	Tim Dark	Odd jobs	142.50	-	142.50
Totals			8,292.43	488.68	8,781.11

APPENDIX C – REPORT FROM CLLR ROBERT GRIFFIN

Ward Members services

Residents needing critical help are on a medically produced shielding list, are helped by Sirona staff and some have food deliveries provided by the government and delivered by District Councillors and officers. Library books can be exchanged by South Glos. on the list to help with the isolation. I have had members approach me saying they are omitted from the list. I have asked the authorities to review their cases.

Over 70s – these can be visited by Southern Brooks and volunteers for their social care requirements and help.

Jack Lopresti is one of their volunteers. Their specific clubs etc. may take some months to re-open,

Many local organisations are keeping in touch with their members to ensure they are well and have a food supply. Neighbours have also helped ease the burden with shopping.

People who urgently need a food supply, need to contact Bristol North West Food Bank at Avonmouth. Emma of the food bank ran out of supplies and sent an email for donations. I know Emmaus Church responded to this request.

South Glos. services of Recycling & Refuse collection are back to normal. Sort it centres are open, with the exception of Stoke Gifford for normal Social Distancing dumping.

Transport – The Police in the force area are aware of excessive speeding over the county due to low traffic density. Buses currently have a passenger restriction of 6 for a single decker and 15 for a double. Some facilities for pedestrians and cyclists are being reviewed in the light of changes in methods of transport.

Severn Beach station - I had a meeting with Steve Reade to discuss the extension of services. Extra bike racks are forthcoming, and I requested further pressure on the council for a car park. South Glos. did ask Yobike at Horfield to review their decision on the provision of cycles at the station. The station will have a second route using the Henbury loop, Filton North, Abbeywood and the Filton Bank to Temple Meads without crossing the London to Cardiff main line. The estimate is 30,000 extra passengers per year and

accessing Avonmouth P&R, Chittening and all the stations to Bath on a regular basis. There is also a request for a service from Yate P&R to take the workers to Western Approaches on this line. I'm still not capable of reading the Transport document produced by the West of England for the Metro Mayor's office so I'm writing this all from memory.

Residents not social isolating/distancing have been visited by the Police to inform them of the law.

We had a tragic accident to subsidence when a WASP Scooter turned over on the pedestrian bridge (banana) over the M49. The scooter user had minor injuries, but the scooter had to be lifted off him. I reported this to South Glos. who made a priority call to the Dept. of the Environment.

I have also mentioned to South Glos. that if working from home is for the longer term then local broadband and G3 phone services will need to have their facilities improved. There is a meeting this week to review this.

On a personal note I have been telephoned two days ago by a Consultant from the Eye Hospital to say I am still on a waiting list and when the hospital reopens, my two other operations will be carried out.

Appendix D Letter from Jack Lopresti MP

