



## **Pilning & Severn Beach Parish Council Meeting held on Monday 1<sup>st</sup> February 2021. Virtual Meeting via Zoom 7pm**

**COUNCILLORS:** P Tyzack (PT) (Chairman); S Binns (SCB); K Weeks (KW); M Pruett (MP); O Taylor (OT); I Roberts (IR); Heather Rickards (HR); Alex Smith (AS); Jacqs Graham (JG)

Also attending Jonathan Edwardes Parish Clerk (JE) District Councillor Robert Griffin (RG) and six residents of the parish.

**DEATHS:** The meeting held a silence in remembrance of those who had recently died.  
Pam James formerly of Redwick Road  
Rocco Anthony Simpson of Severn Beach

### **1 Apologies for absence**

Carol Woodhouse (CW)

### **2 Declarations of Interest**

None

### **3 Minutes of the previous Parish Council Meeting**

The minutes of the previous Parish Council Meeting held on the 7<sup>th</sup> of January 2021 had been previously circulated and were agreed by all as a true record.

### **4 Matters arising**

Local plan phase 1 PT and JE are continuing to look at this – needs to be completed by the end of February.

**Action JE & PT**

Low-level noise pollution More information from a resident in Severn Beach. The sound is apparently still there but tends to move to daylight hours now. MP noted that he had seen a reduction in the low-level noise and hoped that the situation may be resolving. The case remains open with South Gloucestershire Council and Suez. Monitoring will continue until it has been completely resolved. MP to liaise with the Severn Beach resident.

**Action MP**

**Resolved to add to the March agenda.**

**Action JE**

Tree preservation orders Work in progress.

**Action JE**

Northwick notice boards After circulating the quotes, SCB and JE are now looking at providing two boards one for the churchyard and another for the community. After debate Pete Griffith's made an offer to host the notice board in his garden where the old notice board for the school was. JE to confer with the cemetery committee about where the churchyard notice board can be located.

**Resolved to have obtain two single notice boards.**

**Action JE**

Wessex flood warden Winter Preparedness AS has this in hand and hopes to get a display and exhibition of products and advice together later in the year.

Dog bin on Gipsy Platt, this has been ordered and will be added to the Parish Council's localism charge. JE is liaising with Dave Jones at South Gloucestershire Council.

Bikes on a field next to Gipsy Platt, OT spoke to whom she thought was the owner of the field but he has sold it. PT to check with the Public Rights of Way officer to establish who now owns the field.

**Action PT**

Waste carts have been delivered and paid for; the volunteers are delighted with them. MP asked for another one for Severn Beach. This could come out of the £100 already set aside for the carts.

**Proposed MP seconded PT agreed unanimously.**

**Resolved to buy another cart for Severn Beach from the money already allocated.**

**Action JE**

Grass cutting JE sent a letter to Gary Meddick at South Gloucestershire Council regarding poor standard of grass cutting of the old "Blue Lagoon" swimming pool site.

Traffic and parking at New Passage JE had passed information between RG and the resident. PT asked JE to circulate to all Councillors.

**Action JE**

Pump track PT has sent an email to Highways England regarding the land next to the M4 at Shaft Road. PT also plans to send an email to South Gloucestershire Council regarding land at the sea wall in Severn Beach.

**Action PT**

Policies and Action plan these can now be found on the council website.

Playlist for Life the chairman of the Surgery Committee is now investigating this further.

## **5 Correspondence**

Community Engagement Forum JE pointed out that Councillors were asked to give ideas for future agendas for this group. HR stated that the CEF is popular and SCB liked the networking aspects of the meetings and that if they had a particular subject for each meeting it might attract more people to attend. Enabling South Gloucestershire Council to bypass the Parish Councils as they had done over traffic calming. South Gloucestershire Council facilitate the link between council and the emergency services and the CEF is an efficient way of doing that.

IR stated that the CEF is an attractive meeting particularly as there is a South Gloucestershire Council person there who will be able to take issues away to the right department.

The CEF should be looking at subjects broader in scope: -

- Emergency planning
- Planning for flooding
- Transport policy
- Use of the MAF grant money.

Further suggestions are that the meetings are single issue and they need to move between parishes.

There is a feeling that Almondsbury and Easter Compton dominated the subject matter for meetings to the detriment of issues in Pilning & Severn Beach.

PT suggested that the comment also goes back to the CEF that it should not duplicate the responsibilities of Parish Councils and District councils.

**Resolved to draft a response.**

**Action JE**

Ibstock Enovert Trust PT asked what this was about JE explained that this is a potential source of funding for Northwick Tower. PT asked for the details.

**Action JE**

## **6 Accounts for Payment**

JE answered SCB's question regarding tax.

**Proposed SCB seconded HR agreed unanimously.**

**Action JE**

## **7 Public Participation**

The Nurseries The owner of the business wanted to discuss an appeal to the planning application decision - planning reference PT18/1933/F.

The application was refused at committee last summer (narrowly) hence the appeal.

Reasons given were: -

- Green belt land - He pointed out that the site had been developed previously.
- Flooding – with the sea wall improvement works along the coast that cannot now be an issue.

Note in 2010 there was outline planning permission for the barn at The Nurseries.

The owner of the property extended an invitation to Councillors to call by (socially distanced) and he would be happy to show them round.

PT asked when the appeal hearing is going to be the owner stated the date for final submissions is 19<sup>th</sup> February 2021.,

SCB wanted to know how much traffic will be at the site. He explained traffic is limited, there are usually twelve to eighteen people working at the offices at any one time. If there are diggers and machinery on site, they are not being used for what they are paid for doing jobs on worksites.

There will be no additional traffic to what has been there in the last nine years.

PT noted that planning officers will look for expected traffic levels in comparison with the previous usage. Therefore, when the site was a market garden in comparison with being offices.

See Section 14 Planning for further details.

## **8 AGENDA ITEMS**

### **8.1 To agree subjects for discussion with South Gloucestershire Council Highways**

PT had circulated a list previously regarding issues for discussion, he suggested that Councillors consider Pilning & Severn Beach should be looked at as separate entities as the traffic characteristics are quite different. PT sees this meeting as the Parish Council's opportunity to challenge Highways about working together properly in the future as per the Town and Parish Charter.

KW challenged PT regarding the speed bumps. PT replied that the process should be the two councils discuss the issue first before going to public consultation. KW thought South Gloucestershire Council would have carried on with the scheme anyway. PT considered the statistics from South Gloucestershire were poor and the survey undertaken by us was that the parish was split about speed bumps. Therefore, good reason for South Gloucestershire to consult the Parish Council first.

PT explained further we have a list of ten issues for Pilning and ten issues for Severn Beach which the council would like action on, South Gloucestershire however would prefer to find money for a scheme the Parish Council considers contentious.

IR agreed with PT particularly if the District Council dictates what is going to happen, the Parish Council loses its effectiveness. The Parish Council must be there to represent the people of the Parish and the District Council should be consulting with the Parish Council.

Pilning issues are a) volumes of traffic, b) oversize vehicles and c) lack of enforcement.

On the last point the police have stated publicly they do not have the resources. When South Glos previously installed a speed camera on the A403 the authority could see there is a speeding problem but the police are unable to enforce it because of budget restrictions.

SCB commented that the work in Pilning was not yet finished, PT added that the Parish Council should let the work be finished and then review the results in twelve months' time. JE added that the 20mph signs are on order at South Gloucestershire Council but have been delayed because of Covid-19, they should be appearing in the next few weeks.

## **8.2 To discuss the next step with regard to A403 increased usage**

The volume of traffic will reduce once the M49 junction is built but the Parish Council do not know when that will be. PT stated the Parish Council need to be firm with Mark King on Wednesday that the situation needs to be improved. Particularly

- Redwick crossroads perhaps adjusting the timing of the light sequence might be appropriate.
- Undertake to sweep the main road the current condition of the A403 is unacceptable.

IR noted the impact of the ASEA works on the A403. The bright red mud from the site all the way to Aust. The sweeper provided is completely inadequate. JG and PT also commented on the sweeper that it causes tailbacks and aggravation to road users.

HR found it impossible to cycle to Aust.

KW had witnessed that the A403 had been closed this evening 01/02/2021 for water to be poured on the road surface and washed away, although welcome it caused traffic mayhem.

## **8.3 To consider supporting the Local Covid-19 support group**

PT had a call from Victoria Bywater regarding this group. The Parish Council had previously been told support work was being covered by Southern Brookes, however, they were only referring people back to Victoria. Victoria is in the process of setting up the group again and PT asked if the Parish Council would assist with publicising the group.

**Resolved for JE to contact Victoria to find out where the Parish Council can help.**

**Action JE**

## **8.4 To review and approve Council Standing Orders JE**

The clerk circulated the standing orders previously with some amendments. PT thanked JE for the enormous amount of work producing this version of the standing orders. Proposed that an additional Standing Order be made regarding the recording of virtual meetings. JE explained that the meeting would be recorded only to assist him in producing the minutes. Once the minutes are approved, they become the definitive document and the recording destroyed.

**Proposed by PT that the standing orders are accepted as circulated with the amendment mentioned above. All agreed.**

**Action JE**

## **8.5 To discuss approaching BAM Nuttall regarding sea wall footpath improvement**

Meeting A meeting with BAM Nuttall is still being set up. PT hopes that the Parish Council will be able to pick up on all the outstanding items with the project. IR wants to see updated designs that were promised previously and that the drain at Northwick with the 3m backfall has been removed from the scheme.

Footpath diversion for the sea wall PT has come up with an idea for improving the paths at the top of the Promenade Gardens. Asking BAM Nuttall to provide a path from the top of the sea wall to the allotment road. Also, at the South Gloucestershire / Bristol border for an improvement at the A403 Sita roundabout. MP noted that something already exists near that location. PT agreed that is the case, the proposed diversion shows a different location, that location needs improvement.

**Resolved to get JE to ask for the updated plans and to further the meeting with BAM Nuttall.**

**Action JE**

## **9.1 The Neighbourhood Plan**

The next meeting for the Neighbourhood Plan Group is on 15<sup>th</sup> February 7pm. The date is to be circulated to all interested parties.

**Action JE**

PT hopes that Councillors will be able to assist with sections of the plan.

JE is sorting out stage one of the process with the assistance of Richard Edwards and that will involve a lot of work before the text is considered for the Neighbourhood Plan document.

PT asked for this information to be circulated to Councillors.

**Action JE**

## **10 Severn Beach Centenary**

PT has had contact with the South Glos Arts coordinator who suggested having a community play. PT has been contacted by the Austin Seven group who also have their centenary in 2022. They may come and have a rally in the village as part of the celebrations. FoSBR are interested and will hopefully coordinate with the Community Rail Partnership about what could be achieved on the trains and stations. PT had circulated the list from Gareth Jones and requested Councillors have a look at it and add anything else. SCB had been contacted by the Local History Group and was told that they will be preparing a book for the centenary. IR suggested that all the organisations in the area should be contacted for their histories. PT was looking for a volunteer from the council to be on the Centenary Celebration Team. OT and JE said they have had no volunteers yet from the parish to help with the project.

## **11 Updates**

### **11.1 Village Halls**

#### **11.1.1 Severn Beach Village Hall**

AS reported that the AGM is on the 11<sup>th</sup> February then no further monthly meetings until further notice. PT asked MP to circulate what he had had to all the Councillors.

No reply from Severn Beach Village Hall following the letter from the council.

AS raised the issue of the roof damage, the roof has been inspected and it all looks fine so the committee will carry on monitoring it for damp.

#### **11.1.2 Pilning Village Hall**

JG reported that Pilning Village Hall Management Committee has had its AGM virtually, followed by its ordinary meeting.

IR reported that there are water leaks between the old changing room and kitchen. The Village Hall committee need to get someone to inspect it.

#### **11.1.3 Pilning Playing Field**

SCB and HR walked round the field recently and it all looks tidy although flooded currently.

One of the spinners is in a mud bath and needs attention to the matting. JE is arranging a socially distanced meeting with a rep from Wicksteeds regarding this and other issues.

IR wanted to thank the resident who is going out litter picking.

JE mentioned the problem recently with accessing the Village Hall car park, he asked if the Village Hall management committee would like him to hold a key to avoid similar issues in the future.

**Action JG**

### **11.2.1 Severn Beach Allotments**

KW said there are four plots not being used now. The allotments are very wet currently but the new tenants are making a good start. JE commented that there are three outstanding payments for allotments currently, they have already had a reminder letter or email.

### **11.2.2 Pilning Allotments**

SCB commented Pilning allotments are looking soggy but tidy. JE mentioned the vacant plot has been let.

### **11.3.1 Pilning Cemetery**

Meeting The committee had a meeting via Zoom on 27<sup>th</sup> January 2021. SCB sent out a report and asked if anyone had any questions.

Railings JE is reviewing the quotes and thought it would be prudent to consider insurance for the new railings. JE has checked with Came and Co and to get cover would cost £61.87 added to the annual fee. Making the fee in June £4126.29. SCB proposed that the new fencing be insured for the period of one year and this would be reviewed in May 2022.

**Proposed SCB agreed unanimously.**

**Action JE**

### **11.3.2 Northwick Cemetery**

Notice boards, please see matters arising.

Inspection SCB had been to Northwick today 01/02/2021 and taken a picture of the new fencing alongside the cemetery. SCB reported that the churchyard is looking tidy.

### **11.3.3 Northwick Tower update**

Covenants JE circulated the covenants that apply to the churchyard and tower to Councillors.

Grants Grant application stage 2 for the Pilgrim Trust is underway.

IR admitted that he has not been able to get any further quotes for the tower. JE asked if he could as it will make securing a grant much easier. PT asked JE to circulate the Ibstock Enover Trust letter to Councillors.

**Action JE**

### **11.4.1 Pilning Station**

OT was confronted by the owner of the business who was upset by the numerous complaints from the Parish Council. OT pointed out to him that it is not only the Parish Council who have complained. He did agree that the state of the car park was appalling but would hold OT personally responsible if he lost his business from the site. He made OT feel threatened and she promptly reported the matter to British Transport Police. Network Rail own the site and it is managed by GWR and The Arch Co. It was noted that Jonathan King used to go and tidy up the site for him.

Issues at the site are: -

- The owner of Allsorts said he had a verbal agreement with GWR about six years ago if he keeps the car park tidy.
- An electrical installation which is missing its cover and appears to be live and potentially dangerous. OT asked if the Parish Council could contact Western Power distribution to get the item fixed.
- There is fly tipping right by a South Gloucestershire Council sign stating that fly tippers would be prosecuted. PT thought South Gloucestershire would not be able to enforce this on someone else's land.
- Two dogs unmuzzled are left to roam around the site.
- The business has grown, it now appears that twice as much land as he pays for is in use for skips.
- Expansion is being considered onto the woodland area to the north of the station car park. PT considered that this would be a planning enforcement issue.

PT noted that the car park should be used for parking cars and not a place for skips. Perhaps the fence lines should be moved to denote separate activities.

OT asked for the backing of the Parish Council to draft a letter to Network Rail and GWR.

**Resolved for OT and JE to draft a letter circulated to Councillors first.**

**Action JE and OT**

### **11.4.2 Severn Beach Station**

MP mentioned the ongoing issues of class 166 units ticking over in the station. Complaints have been sent to South Gloucestershire Council and the Environment Agency. PT suggested the petition idea again to MP and that this could be presented by RG to a full South Gloucestershire Council meeting.

**Action MP**

## **12 Communication**

### **12.1 In View**

OT noted the following to go into the next magazine: -

- Northwick Tower
- Neighbourhood Plan
- Centenary Celebration Team
- Planning issues with the development of land next to the former Northwick School.
- Update residents for change of emails on 1<sup>st</sup> March 2021.

### **13 Reports from external meetings**

Meeting minutes PT reminded Councillors to submit any meeting documentation to the other Councillors to avoid spending too much time during the meeting.

FoSBR OT had been to the AGM and requested that the Parish Council continue its subscription to this group.

**Proposed PT seconded OT unanimously agreed.**

### **14 Update from Councillors on "Report it" reference numbers.**

Outstanding Report it items to be chased up with South Gloucestershire Council

1466670 (25.8.20) Sita roundabout manhole, settling into the road needs attention before it causes an incident.

1466684 (25.8.20) Cycleway from Central Ave to Sita roundabout -restricted width because of weed encroachment particularly over the bridge section.

1478009 (9.9.20) M49/Church Rd footbridge. Drainage gullies on the bridge and ramps, all broken

1481840 (15.9.20) Severn Beach School - yellow zigzags need repainting.

1498085 (11.10.20) \* outside 100 Marsh Common Rd, road continually collapsing, possibly a culvert, as there is a pond here when it rains.

1498089 (11.10.20) Green Lane, at bottom of slope from mini roundabout, dip in the road getting worse. The bus now swings out to avoid it.

1498091 (11.10.20) \*\* Green Lane/M49 bridge, settlement on both approaches to the bridge now quite severe.

PT \* has reported these several times over the years, they just throw a shovel of tarmac on it each time. \*\* PT has lost count of how many times this has been reported.

**Resolved to send a letter to South Gloucestershire Council and circulate to Councillors.**

**Action JE**

OT thanked the clerk for chasing up the railings at Bilsham Lane and the missing section of parapet over the M4 on Northwick Road. Both have now been fixed.

## **15 Planning**

Planning issues with land at Northwick Many reports were received over previous weeks about a planning infringement on the land next to the former Northwick School. OT stated that in a short time the site has had fences, gates, electricity, a septic tank and a large amount of stone brought in to create hardstanding for caravans. Until the planning consent has been given this site is illegal. The local residents would like to see South Gloucestershire Council investigate what is happening and provide them with advice over the matter.

RG updated the meeting that he has got a formal enforcement investigation receipt for the complaint and he has also had a verbal reply from Western Power Distribution over the illegal connection to the power supply. RG has tried to get hold of planning enforcement today (01/02/2021) he has left a message. He is asking for a stop notice to be put on the site. A Northwick resident stated they were very alarmed to see an illegal electric supply being used and stated that the power has now been connected legally. Stone was still being taken on site on Friday (29/01/2021) and there was concern about the amount of traffic the site had generated which was liable to cause an accident. The number of caravans seems to vary from day to day, the resident felt particularly sorry for their neighbours in the old school given the difficulties they had with planning already. The biggest concern is how people can get away with this illegally. IR believes that Enforcement have been out to look at the site last week. PT asked RG to chase up the issue, RG stated that he had a report from that visit. Another resident asked RG what was in the report and what if any timescale was put on it. RG replied that the report only detailed the breach of the planning condition and no timescale was given.

A third resident said that the site had been tidied up enormously which was welcomed but if a lot of travellers were to be allowed to use the site then there could be a serious problem. If it is one traveller then that could be contained. Given the residents own issues with planning he felt it was wrong that anyone should be allowed to flout the planning law. Going on to say that they wondered how the development would get planning on a flood plain. It has permission as equestrian land and not for hard standing but on the other hand if Enforcement evict the travellers from the site that could cause even more problems. The resident went on to say that conversations with the travellers has been very polite since they moved in.

PT summarised that this is all in the hands of South Gloucestershire Enforcement and RG to progress.

IR asked if a planning application has been put in for the site yet, no one is aware of any application. RG would have seen any application number on the report he had mentioned previously.

IR gave the current position on what is permitted on the field. In 2016 planning permission was granted to change from agricultural land to the keeping of horses.

Conditions are.

- that the old railway vans and containers were removed – vans are still there and the amendment in 2019 to keep the railway vans was refused. Therefore, two breaches of planning.
- construction of stables and the siting of one container only
- Only two horses permitted. Two horses and a pony are in the field currently.
- Gates need to be inward opening.
- Landscaping scheme needs to be implemented –this has not been undertaken.
- No vehicles permitted – there are many vehicles and caravans on site.

PT explained that there is little the Parish Council can do other than put pressure on Enforcement with the assistance of RG to get compliance with the permitted scheme.

**Resolved to write to South Gloucestershire Enforcement with the issues above.**

**Action JE**

The Nurseries PT considered that the Parish Council should write a fresh comment regarding the application, things have changed from when it was considered before. After debating this matter IR proposed that the wording should be that "Pilning & Severn Beach Parish Council withdraw their previous objections to the scheme and now support this application"

**Proposed IR seconded HR agreed unanimously.**

**Resolved to circulate to all Councillors before sending.**

**Action JE**

Orchard Pools MP asked what the current position is with Orchard Pools, PT explained that South Gloucestershire say that in law they have no reason to stop the developers. PT was happy to put on record publicly he thinks there is something going on behind the scenes between South Gloucestershire Council and Delta Properties about the M49 junction. It appears to PT that the developer has not got a drainage plan passed by the Land drainage board which will be needed before a planning application. PT will continue his efforts with Environmental Law Foundation (ELF)

IR wanted to know if the developer must put in a planning application. PT was told verbally that as soon as anything like development takes place e.g., building materials on site then South Gloucestershire Council were to be informed straight away.

IR asked PT to find out if the 2010 habitats regulations are still extant now the UK has left the EU. PT confirmed that the EU laws had been transferred to UK laws, confirmed by South Gloucestershire lawyers.

#### Planning decisions

P20/21669/PDR 32 Riverside Park Severn Beach South Gloucestershire BS35 4PN Replacement of garage door with window. Approve with Conditions.

P20/20446/F Shalwyn 37 Ableton Lane Severn Beach South Gloucestershire BS35 4PP Erection of single storey side and rear extension to form additional living accommodation. Approve with Conditions.

P20/07847/F 8020 Western Approach Distribution Park Severn Beach South Gloucestershire BS35 4GG Variation of condition no. 3 attached to planning permission to amend proposed site plan and to add two additional plans. Approve with Conditions.

P20/20043/F Ivydene Church Road Severn Beach South Gloucestershire BS35 4PW Installation of 1no. side and 1no. rear dormer to facilitate loft conversion. Approve with Conditions.

P20/24118/CLP 14 Beach Avenue Severn Beach South Gloucestershire BS35 4PB the erection of a single storey side extension. Approve Certificate of Lawfulness.

#### **16 Items to add to future agendas.**

Items from previous agendas

1. The installation of electric car charging points at both village halls (solar panels) (PT)
2. Community Land Trust (PT)
3. Transport developments (OT)
4. Homeless policy (MP)
5. Speeding on the A403 (IR – OT)

New items

6. Sea wall info panel ref Severn railway tunnel (SCB / MP)
7. Severn Beach Centenary (JE)
8. Hybrid Meetings (PT)
9. Village gateway signs (MP)
10. Councillor training (JE)
11. Clerk training (JE)
12. Traffic Camera at Redwick Junction (IR)
13. Bristol Zoo / Wild place and additional traffic through Pilning. (PT)

#### **17 Report from S. Glos Council**

RG to send items to JE for circulation to the Councillors.

Firstly, he had submitted a paper to WECA on the M49 junction and he hopes that has "rattled the cage" a bit.

Secondly, the Library bus is going well and RG had been asked for additional funding as they now only have one bus that can be used safely under Covid-19 restrictions. PT asked if the MAF money would be available to other organisations RG stated that it would not. PT continued that it destroys the whole point of the MAF money to start with RG agreed it did.

HR wanted to know whether it was worth continuing the library van in that case. RG said that it was reaching areas of his ward that do not get an ordinary bus let alone a library bus. SCB wanted to know how many people used the mobile library in Pilning & Severn Beach. RG said the last figures were twenty plus. HR wanted to clarify that they are only undertaking click and collect which the normal libraries are doing as well. RG said that was correct. SCB told RG that there would be many organisations in the parish that would benefit from the MAF money rather than it being spent on just twenty plus people.

HR regretted the fact two organisations in the parish have closed that may have benefitted from a MAF grant to stay open. SCB questioned RG that the MAF grant is likely to go on the mobile bus for some time to come. He confirmed it would, other funders are Almondsbury Parish Council and Keith Burchell the Severn Vale District Councillor.

PT asked RG what he would think if the Parish Council made a presentation to South Gloucestershire full council regarding MAF money to object to the way that it is allocated now. PT explaining that the funding for the library bus should be coming from the library's budget and not a grant to help local groups in the parish. RG was unsure where that would lead, as he had made a case to have his MAF money doubled refused last week.

PT proposed that a letter should be written to the full council meeting asking for it to be discussed as a full council item.

**Resolved to draft a letter.**

**Action JE**

### **18 Date of Next Meeting**

The date of the next Parish Council meeting will be on Monday 1<sup>st</sup> March 2021 using Zoom. There being no other business the meeting was closed at 21:20

## APPENDIX A – CORRESPONDENCE

Date	Type	Detail	Action
26/12/2020	Email	[People] not wearing a mask	JE replied
27/12/2020	Email	Parking in Severn Beach	Circulated
28/12/2020	Email	Future Parish Plan	PT replied
29/12/2020	Email	Severn Beach Village Hall Minutes response	Circulated
31/12/2020	Email	Parking in Severn Beach	JE replied
04/01/2021	Email	Sea wall footpath closures	Circulated
01/01/2021	Email	Trees at Aust Wharf	PT replied
04/01/2021	Email	Suez noise	JE replied and circulated
04/01/2021	Email	Agenda for Development Management Committee, Friday, 8th January, 2021, 11.00 am	Circulated
05/01/2021	Email	Notification Family Group Conference Service Decommissioning Proposals Consultation	Circulated
05/01/2021	Email	Sea wall signs	JE replied
05/01/2021	Email	England in national lockdown Village Halls	Circulated to Village Hall Chairmen
06/01/2021	Email	A403 Issues and Increased Usage	Circulated
06/01/2021	Email	SCAF:Fw: Census 2021 - Lots of job opportunities	Circulated
06/01/2021	Email	Compton Greenfield / Hollywood Lane	Circulated
06/01/2021	Email	Traffic and Parking New Passage Road, Severn Beach	JE replied
07/01/2021	Email	South Gloucestershire Heritage Partnership Meeting	Circulated
07/01/2021	Email	Dangerous road (A403)	JE replied
08/01/2021	Email	Additional dog waste bin on Gypsy Platt Bridleway	JE replied
08/01/2021	Email	Suez noise	JE replied circulated to MP
10/01/2021	Email	Village Halls	PT replied
11/01/2021	Email	SCAF: Bristol NW Foodbank support for people in work	Circulated and publicised
11/01/2021	Email	Anti-social behaviour	Circulated
11/01/2021	Post	Letter of thanks	Circulated
12/01/2021	Email	Bilsham Lane railing	JE replied

12/01/2021	Email	Localism contract	JE replied
12/01/2021	Email	Updated paperwork and Covid Update for Cemetery	JE actioned
12/01/2021	Email	Additional dog waste bin - Gypsy Platt Severn Beach	JE actioned
12/01/2021	Email	Pilning & Severn Beach Precept Form 2021/22	JE actioned
12/01/2021	Email	Trees at Aust	JE replied
12/01/2021		PT.6803 - Draft: South Gloucestershire Council (Various Footpaths in the Parishes of Aust and Pilning and Severn Beach) (Temporary Prohibition of Use by Foot Passengers) Order 2021	Circulated and JE replied
12/01/2021	Email	Request for a meeting with ASEA and Parish Council	JE replied
12/01/2021	Email	Highways meeting with Pilning and Severn Beach Parish Council	Circulated JE replied
13/01/2021	Email	Agenda for Development Management Committee, Thursday, 21st January, 2021	Circulated
13/01/2021	Email	ALCA Open letter to Councillors	Circulated
13/01/2021	Email	Notification of Approved Council Tax Base 2021/22	JE actioned
13/01/2021	Email	PT.6803 - Draft: Response	Circulated
13/01/2021	Email	Updating consultation database records	JE replied
13/01/2021	Email	Build back better checklist	Filed for reference
13/01/2021	Email	Orchard Pools 2	Filed for reference
14/01/2021	Email	The Suez effect	Circulated
15/01/2021	Email	Broken seats	JE replied and actioned
15/01/2021	Email	New notice board for Pilning & Severn Beach Parish Council (Quotes 23496 & 23497)	Circulated
15/01/2021	Email	Meeting - SGC/Pilning and Severn Beach Parish Council	Circulated
15/01/2021	Email	Covid support group	Agenda item
15/01/2021	Email	ALCA Recording meetings and training opportunities	Agenda item
15/01/2021	Email	Cemetery meeting	Circulated to Cem Committee
16/01/2021	Email	Notice at New Passage	JE replied
17/01/2021	Email	Caravans moved onto site	Circulated JE replied
18/01/2021	Email	Land adjacent to former Redwick and Northwick school	Circulated JE replied
18/01/2021	Email	PT.6803 - Draft: Update	Circulated
18/01/2021	Email	Census jobs	JE actioned
18/01/2021	Email	Gipsies Platt Severn Beach [Land ownership]	PT replied
18/01/2021	Email	Lockdown 3 Updates	Circulated to VHs
18/01/2021	Email	February Twinning Conference	Circulated

18/01/2021	Email	Severn Beach Village Hall Annual Accounts	Circulated
18/01/2021	Email	Incident at Pilning station - 16 January 2021	For Pilning station report
19/01/2021	Email	PT.6803 - Draft: Suggestion from PT	Agenda item
20/01/2021	Email	Village Halls acting as banker	JE replied
21/01/2021	Email	Meeting with Mark King re Highways in the parish	Circulated and agenda item
21/01/2021	Email	20mph zone in Pilning	JE replied
21/01/2021	Email	Severn Beach 100	PT circulated
21/01/2021	Email	Consultation regarding unused council land	Circulated
22/01/2021	Email	Re planning appeal PT18/1933F	JE replied
22/01/2021	Email	Severn Beach Friday afternoon parking	JE replied
22/01/2021	Email	B4055 Main Road, Easter Compton - Temporary Road Closure	Circulated on Facebook
22/01/2021	Email	Next Parish Council Meeting - Planning appeal	JE replied
22/01/2021	Email	The Local Plan Consultation Meeting on Thursday 4th February at 7:00pm information and meeting link to Severnside CEF Members	Circulated
24/01/2021	Email	Pilning and Severn Beach Neighbourhood Plan	PT replied
25/01/2021	Email	Ibstock Enover Trust	JE replied
25/01/2021	Email	Further Suez noise information	Circulated
26/01/2021	Email	Agenda for Development Management Committee, Thursday, 4th February 2021, 11.00 am	Circulated

**APPENDIX B – ACCOUNTS FOR PAYMENT**

<b>DATE</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>NET VAT</b>	<b>RECLAIMABLE VAT</b>	<b>TOTAL</b>
04/01/2021	PS COLLINS	Severn Beach Toilet	£ 33.33	£ -	£ 33.33
04/01/2021	ELM TREE GARDEN	Grounds Maintenance	£ 463.60	£ 92.72	£ 556.32
17/01/2021	BT	Telephone / Broadband	£ 108.15	£ 21.63	£ 129.78
13/01/2021	SUSAN BIGGS	Waste carts	£ 54.98	£ 11.00	£ 65.97
06/01/2021	NOW PENSIONS	Pension contribution	£ 82.58	£ -	£ 82.58
02/02/2021	MR J EDWARDES	Wages / Office	£ 1,175.54	£ -	£ 1,175.54
02/02/2021	MRS O MCINTOSH	Wages	£ 24.00	£ -	£ 24.00
02/02/2021	MR T DARK	General Maintenance	£ 57.00	£ -	£ 57.00
		<b>TOTAL</b>	<b>£ 1,999.18</b>	<b>£ 125.35</b>	<b>£ 2,124.52</b>

Approved