



Pilning & Severn Beach Parish Council Meeting held on Monday 4th January 2020 Virtual Meeting via Zoom 7pm

COUNCILLORS: P Tyzack (PT) (Chairman); S Binns (SCB); K Weeks (KW); M Pruett (MP); O Taylor (OT); I Roberts (IR): Carol Woodhouse (CW) Heather Rickards (HR) Alex Smith (AS), Jacqs Graham (JG)

Also attending Mr Jonathan Edwardes Parish Clerk (JE) District Councillor Robert Griffin (RG) and two residents of the parish.

DEATHS: The meeting held a silence in remembrance of those who had recently died.
Margaret Bryant, Janet Hall, David Pople and Colin Wide all of Severn Beach

1 Apologies for absence

None

2 Declarations of Interest

None

3 Minutes of the previous Parish Council Meeting

No corrections were required agreed as a true record

4 Matters arising

Highways JE sent the letter as requested to Mark King, an offer has been made by them to set up an online meeting to discuss highways issues further. Date to be set for that meeting

Action JE

A403 mud issues PT asked if any councillors knew of the road accident that happened on the road by the Delta gateway.

Local plan phase one PT is working through this for JE to then look over, this will be circulated to councillors before sending off to South Gloucestershire Council.

Action JE and PT

Low level noise pollution JE has had some correspondence from a resident giving details or when the noise has been most prevalent. this will prove useful information in the future.

Resolved JE to send out to the rest of the councillors

Action JE

MP noted that the legal abatement order comes into effect on the 7th of January 2021. MP further reported there were three items of equipment that we are going to be amended or, changed in the first week in January.

Tree preservation orders JE has had information from MP which he needs to go through and turn into a letter format. JE has asked Simon Penfold at South Gloucestershire Council to supply a list of all the trees with tree preservation orders on.

Action JE

Promenade gardens Two trees have been planted by South Gloucestershire Council on promenade gardens Severn Beach.

Poplar trees A resident commented, were the council aware that 500 poplar trees and a mature oak tree had been felled at Aust Wharf in the last couple of weeks.

Domain name JG asked if the parish domain name could be added used for people on the Village Hall committees. As they are not part of the parish council this would not be permitted.

5 Correspondence

Request for a new dog waste bin on the refurbished Gypsy Platt bridleway. CW asked where the bin was likely to be cited. the junction between the bridleway and church road seems to be the best location. SCB pointed out that is another £250 a year to have another bin emptied under localism but did say she thought it was worth it.

Resolved for JE to contact Gary Meddick and get the new been installed and paid for.
Unanimously agreed

Action JE

Note from MP on Gypsy Platt he has noticed that the path is beginning to get damaged already. There is a field that has been left open and is now being used by bikers. PT suggested to MP that the landowner should be informed.

Resolved for OT to talk to the landowner regarding the problem.

Action OT

Severn Beach Village Hall letter, PT jotted down some notes that might be helpful in composing a letter back to Sam Croft.

Resolved JE to draft a letter in reply and circulate to councillors.

Action JE

Wessex flood warden Winter Preparedness PT suggested to the council thought it would be a good idea to have a better understanding of winter preparedness in the parish. The council have done something similar in the past with an exhibition. PT suggested that the council should invite back the emergency planning officers two create a display of flooding prevention equipment.

Resolved AS is happy to organise that. PT to send AS details of whom to contact.

Action AS and PT

Community Engagement Forum (CEF) future topics. PT asked councillors whether perhaps at the next meeting they could discuss what they thought the community forum should be doing as it seems to duplicate the work of both parish and district councils.

Resolved to add to the February agenda

Action JE

Footpath diversion for the sea wall Three councillors have raised concerns about this HR is concerned that an awful lot of path is involved with this diversion. PT explained that previously only a short section of sea wall was ever closed to allow work to take place. This latest work appears to take the whole of the sea wall as the work site. IR also raised concern that the diverted footpath takes walkers over the A403 in two locations, which is dangerous. This was pointed out to South Gloucestershire council at the time of the planning application. IR further added that there is no traffic management plan for how people will safely cross the A403.

Concern was raised by JG that people do not know about this big diversion of the sea wall footpath. HR asked OT if she could add something to the next edition of InView.

Action OT

PT noted that the previous planning documents only dealt with the fact that the sea wall was going to be rebuilt and not the effect on the footpath.

MP noted that this seems to be the current way of doing things to close as much as possible to make a bigger work site.

Resolved to write a letter of objection to these plans and to chase up the liaison meeting the parish council are going to have with BAM Nutall.

Actions JE

Litter picking equipment SCB has had an email from a resident regarding trolleys for her group of litter pickers, she and her band do an amazing job every week. SCB asked on her behalf whether the parish council would consider funding three of these trolleys for the litter pickers to assist with their work.

SCB Proposed that the parish council set aside £100 pounds for the purchase of these trolleys as in when they are needed. Seconded KW and approved unanimously

6 Accounts for Payment

JE explained about the refund of monies to Alex Hamilton which had been erroneously sent to the parish council.

Accounts approved by all

Proposed JG and seconded MP carried unanimously

7 Public Participation

A resident explained that he lives at the far end of New Passage Road which is getting to become increasingly popular for visitors.

Specific issues are

- bad parking, he and his neighbours have had words with people parking badly and there have been situations where driveways have been blocked or used for parking.
- verges are being churned up causing issues with utilities being damaged.
- cars are being driven at phenomenal speeds, including a bad accident about 18 months ago where a car ended up on its roof. Luckily, no one injured or killed.
- deliveries are routinely cancelled because the road is blocked.
- refuse collection at least once a month is missed.
- real concern that emergency vehicles cannot get down the road
- drones are being flown from the end of the old railway pier which is intrusive to residents.
- an increase in cycling and electric scooter use in the area
- concern that with the English coast path being created the situation will get worse.
- litter is becoming an increasing issue; they have seen a ten to twentyfold increase in recent months.

The resident went on to explain that he is concerned who would be responsible in the event of an accident as the piece of road from the junction of New Passage Road to the sea wall is not an adopted road.

In conclusion there is now a whole raft of issues that he and his neighbours are having to deal with but first and foremost is the problem of parking and traffic along New Passage Road.

PT asked RG if he would like to comment with a view to getting South Gloucestershire Council to come and assess the situation.

The resident said that he had been informed by South Gloucestershire Council that the Parish Council must take the initiative and the police also say to residents to go to South Gloucestershire Council. So, they are annoyed at being given the run around.

PT explained that the parish council is not the highway authority and that is firmly with South Gloucestershire Council. The resident said that South Gloucestershire Council are expecting the parish council to be in the lead for highlighting the issue. The resident said he is happy for the parish council to take the initiative but if things do not change very soon, they feel they will have to take things into their own hands.

RG Visited on Saturday (02/01/2021) to see the problem for himself after several residents had called

him. There has already been a South Gloucestershire Council investigation and a paper produced on it. Having seen the situation himself, he is going to go back to South Gloucestershire Council to revisit the problem. The resident said that nobody from South Gloucestershire Council had been in contact with anyone at New Passage.

PT asked RG to make sure that everyone at New Passage is aware of the work being undertaken and this needs also to be copied to the parish council. The resident asked about time scale and PT explained it should be 10 days to reply.

Resolved the RG will chase up the issue with South Gloucestershire Council

Action RG

A Severn Beach resident also sympathised with the New Passage resident for the car parking problem which has become particularly bad during lockdown.

Traffic Calming the resident having raised the problem with traffic calming in Severn Beach asked whether he could listen in to the meeting between the Parish Council and South Gloucestershire Council about highways that is planned to take place. PT Thought that this was appropriate and the parish council agreed.

Sea defences the resident commented about the quality of the sea defences being very good but was concerned by the number of flood warnings they get that appear to be false alarms. They are getting to the stage where they are ignoring them.

Grass cutting the resident is concerned that the grass cutting on the old swimming pool site is not particularly good and encouraged the council to investigate getting it tidied up.

Action JE

8 AGENDA ITEMS

8.1 To decide a course of action regarding increasing traffic and parking on New Passage Road

See the first item in Public Participation.

8.2 Consider the next step in creating a pump track in the parish

MP has sent round a list of sites with pros and cons for each location for consideration. After much debate two possible sites are still under consideration, the old construction site by the woodland area by the Second Severn Crossing and the former boating lake site. The site at Shaft Road for a woodland trail track and the boating lake site for a tarmac pump track.

PT asked the council in principle if he and MP could approach South Gloucestershire Council and Highways England

Vote 9 for 1 against motion carried

Resolved to see if either or both schemes have any prospect of happening

Action PT and MP

8.3 Consider what a Community Land Trust could be useful for

PT stated that with so much on our plates currently the proposal is that if no other parish councillor is willing to take on the project then the item should be deferred for at least six months

Resolved to defer the item for six months

To be added to the future agenda list

Action JE

8.4 To decide if there are additional locations for a defibrillator in the parish

Following discussions at the finance meeting it was felt that the area was well covered and that adding more defibrillators would create more work for the volunteers maintaining them.

Resolved not to pursue this item further unless someone comes forward to sponsor another defibrillator

8.5 To consider adoption of the PC Policies & Action Plan for 2021/2022

Following review and discussion at the Finance Committee JE had circulated the updated policies and the new volunteer policy.

Proposed to accept these en-bloc

Proposed PT seconded KW agreed unanimously

JE to add these to the website

Action JE

8.6 To decide on support for "Playlist for life"

An email from Playlist for Life which is a charity dealing with people suffering dementia. They are asking the parish council to spread the word about the scheme and looking for support with the parish council becoming a "help point". Given that other resources are available SCB noted that the parish council are probably not the right organisation to lead on this locally. RG said Southern Brookes on behalf of South Gloucestershire Council do undertake this sort of work already.

Resolved for JE to contact the surgery group

Action JE

8.7 To agree the recommendations of the Finance Committee regarding Precept for 2021/2022

The Finance committee recommended to the full council to raise of 2.5%

JE has been working over his 20 hours and the Finance committee agreed that JE's hours should be increased to 25 hours a week to be reviewed in one year.

The Finance Committee also agreed to raise the hourly rate of the General Maintenance person to Real living wage level of £9.50 per hour.

Proposed KW seconded CW agreed unanimously

Action JE

8.8 To sign the Localism Contract with S.Glos Council for the Buy Back Scheme

Proposed PT seconded CW agreed unanimously

JE signed the contract

9.1 The Neighbourhood Plan

Meeting on the 11th January, as well as any councillors that wish to be involved, we have four volunteers from the parish (former councillors)

PT suggested that the volunteers are sent links to other Neighbourhood Plans

JE and PT to work out a running order, CW considered that from experience starting small is the best way to go.

Resolved to publicise the meeting on the website and parish noticeboards

Action JE

10 Severn Beach Centenary

Enquires are ongoing regarding the steam special to Severn Beach, it may also work well with the 150th anniversary of Thornbury station opening as well.

OT asked if this train would run via the Henbury loop JE said if it reversed at Avonmouth then it could.

A resident had sent a list of ideas to PT including ideas from other residents at Severn Beach. PT happy to circulate that round to the council

Action PT

Village Players are considering a small production regarding a railway station, details to be agreed when they can meet again.

Action CW

OT has put something into InView regarding the Centenary Celebration Team, no responses yet. PT asked for it to go in the magazine again.

Action OT

11 Updates

11.1 Village Halls

11.1.1 Severn Beach Village Hall

Meetings Further to the comments in matters arising MP was concerned that recently there have not been many meetings of the Management Committee. He sent his apologies for the one they did hold. The correspondence made it look like he did not bother, which is not the case. MP stated that the care needs to be taken that the list of objectives for the hall and playing field are observed in future.

Developments AS pointed out that the next initiative at Severn Beach Village Hall is to create a running track and a garden in the courtyard area.

Pump track In response to the pump track suggestion the village hall management committee were concerned about the cost of construction and ongoing insurance costs. Pointing out that insurance would only be valid when approved training would be in place.

Running track MP asked where the running track idea came from, AS said Sam Croft had mentioned it but noted that it has been an aspiration for some time. PT closed the discussion by saying that Severn Beach Village Hall are to be encouraged in their endeavours.

Roof repairs it was noted by SCB that both village halls have been concerned about roof repairs and that money is being set aside for that purpose when the parish council gets a request for it.

11.1.2 Pilning Village Hall

JG said there is nothing to report. The AGM will be on 25th January. JE suggested that the parish council could run the zoom meeting on their behalf.

Resolved to contact Tess Chappell with the offer to host the meeting via zoom

Action JE

Roof repairs see the item in 11.1.1

11.1.3 Pilning Playing Field

SCB stated that following a question in the finance meeting she had an issue about play equipment in both playing fields as the budget is set at £7000 and this year only £170 has been spent so far.

SCB asked JE to send her the annual inspection report, looking through this there are several items that would benefit from improvement and repair. Due to good management in the past all items come in as "low risk" or "very low risk" SCB is keen that this continues.

Plan of action is to

- make sure all the small items of maintenance are carried out
- sort out issues with matting under some of the equipment
- correct the two slides which now have drops onto the ground at Pilning Playing Field

SCB proposed that the money is allocated for this work.

Resolved to get JE to contact the Play equipment inspection company for recommendations on the correct matting to be used on the equipment stated and get a price for the works

Action JE

SCB mentioned the path towards the toddler's area in Severn Beach Playing Field, it was thought that this was re responsibility of Severn Beach Village Hall

SCB asked IR if there was any progress on the backboards for the basketball hoops at Pilning Playing Field. IR stated it was a work in progress.

Action IR

11.2.1 Severn Beach Allotments

KW said the allotments at Severn Beach are under water currently, even so the new tenant is making a start on his allotment.

PT asked if OT could out something in In View regarding the allotments

Action OT

11.2.2 Pilning Allotments

The one vacant plot is likely to be taken from the waiting list SCB commented that it was all looking tidy.

11.3.1 Pilning Cemetery

Fencing following the Finance committee meeting it was established that there are sufficient reserves to undertake the work on the cemetery fencing. PT expressed that the specification for the work must include that the railing are galvanised. HR noted that the gate and gate posts are fine. JE reassured her that they were not being replaced.

PT proposed that JE is to revisit the quotes and get the work underway

Action JE

Bolts on the dump need attention. SCB said although the dump gates are closed the bolts no longer work.

Resolved to get JE to ask TD to sort out a repair

Action JE

Grave decoration policy SCB reported the cemetery is inundated with Christmas decorations, SCB has given details of the policy to OT for In View. This also needs to go on the website, Facebook and cemetery noticeboards.

Action JE & OT

11.3.2 Northwick Cemetery

SCB proposed that the information about grave decorations etc re should be on a noticeboard at Northwick cemetery. Currently there is no noticeboard, SCB said that the full-size board at Pilning Cemetery was in the region of £1200 but if the parish council expect people obey rules then they need to be displayed properly.

Vote SCB proposed CW seconded agreed unanimously

Action JE

SCB reported that the cemetery looks tidy and particularly where the vegetation around the tower was tidied up last year.

11.3.3 Northwick Tower update

Nothing to report

Resolved to discuss this at the February meeting

JE also mentioned there are couple of grant deadlines coming up that will need to be actioned

11.4 Railway stations

4.1 Pilning station

Pilning Station Group have written to GWR to ask for an additional service at Pilning on Saturdays to run between the two existing services.

The reply from Matthew Golton says GWR will not entertain an additional service stopping at Pilning. Such decisions are made by the Department for Transport and not GWR. The group consider that they have a business case for an additional train. OT quoted from her letter to Matthew Golton regarding the benefits to local business. There might be an open access train operator on the route in the future and OT asked if the parish council would consider sending a letter to Grand Union Trains pointing out the potential business case that she outlined. Further details can be found on Pilning station website pilningstation.uk and the letter to GWR <https://www.pilningstation.uk/another-request-to-gwr-for-an-extra-saturday-stop-at-pilning/>

WECA are now considering rebuilding the station footbridge somewhere between 2030 and 2045.

Proposed OT to write a letter seconded MP agreed unanimously

Action OT and JE

JG Asked if there was an anniversary coming up OT confirmed that on the 1st of December 2021 Pilning station will be 135 years old.

4.2 Severn Beach station

MP Noted that with the new timetable trains are idling in the platform for 14 minutes. Councillors pointed out to him that it is cold now and trains need to be kept warm for their passengers.

MP said that GWR say that engines can be turned off down to a temperature of -4.

PT suggested to MP That he needs to create a petition to find out who else is affected. OT suggested that he write to Mark Hopwood to congratulate him on his CBE and to point out the issue residents are having with trains idling at the station.

12 Communication

12.1 In View

Grave decoration policy will probably take about half a page

Notification of the diverted footpath OT to speak to JE regarding this one

Action JE and OT

Pump track OT is considering a small section on the BMX track. Particularly with joining our group to take the project forward.

Severn Beach centenary will have a little article

Allotments a section on allotments, KW has lots of photographs to share with OT of the allotments.

Action KW and OT

Problems with Parking Across New Passage and Severn Beach An article about this. IR noted that the parking at old passage has been taken over by BAM Nuttall and this traffic is probably not helping at New Passage and Severn Beach. Something to be discussed at our liaison meeting with them

PT requested RG comes back to the meeting with what he is discovered from South Gloucestershire. With the improvements to the sea wall more people are likely to come and visit and the parish council need South Gloucestershire to come up with a scheme for additional car parking.

Resolved Car parking to be added to a future agenda

Action JE

Village Hall JG to liaise with OT regarding Pilning Village Hall items

13 Reports from external meetings

None

14 Update from Councillors on "Report it" reference numbers

None

15 Planning

P20/19800/F 9 Beach Road Severn Beach South Gloucestershire BS35 4PE Subdivision of existing dwelling to form 2 no. dwellings and additional works Approve with Conditions.

P20/14452/F 58 Beach Road Severn Beach South Gloucestershire BS35 4PF Erection of two storey side extension to form additional living accommodation Approve with Conditions.

P20/22174/NMA 17 Denny Isle Drive Severn Beach South Gloucestershire BS35 4PZ Nonmaterial amendment to planning permission P20/03114/F to change proposed sand and cement render cladding to Cedral timber effect cladding ANM

16 Items to add to future agendas

Items from previous agendas

1. The installation of electric car charging points at both village halls (solar panels) (PT)
2. Community Land Trust (PT)
3. Transport developments (OT)
4. Homeless policy (MP)
5. Speeding on the A403 (IR – OT)

New items

6. Sea wall info panel ref Severn railway tunnel (SCB / MP)
7. Severn Beach Centenary (JE)
8. Hybrid Meetings (PT)
9. Village gateway signs (MP)
10. Councillor training (JE)
11. Clerk training (JE)
12. Traffic Camera at Redwick Junction (IR)
13. Bristol Zoo / Wild place and additional traffic through Pilning. (PT)
14. Consider what a Community Land Trust could be useful for (PT)
15. Car parking (all)
16. Northwick Tower (all)

17 Report from S. Glos Council

Noise at Orchard Pools RG reported problems with noise at Orchard pools this was down to an old bulldozer that was being used. He got a Duty Response Officer to come out from South Gloucestershire Council, the contractor was notified to reduce the noise.

Transport RG went to a meeting with WECA where the lack of commuting because of Covid-19 was discussed. First group and Stagecoach are considering that some buses and trains are now uneconomic to run. If WECA do not come up with additional funding then these services are likely to be withdrawn.

OT asked RG If the lack of funding will affect fares on the Severn Beach line. RG considered this a possibility but nothing was said at the meeting.

18 Date of Next Meeting

The date of the next Parish Council meeting will be on Monday 1st February 2021 using Zoom. There being no other business the meeting was closed at 21:06

APPENDIX A – CORRESPONDENCE

Date	Type	Detail	Action
07/12/2020	Email	Lateral Flow Covid Test Pilot and Enhanced Local Contact Tracing to Begin in South Gloucestershire	Circulated
08/12/2020	Email	A new guide for Parish Councillors about community business	Circulated
08/12/2020	Email	Rescheduled: Avonmouth RRC CLG meeting	Circulated
08/12/2020	Email	Request for a dog waste bin on the reopened bridleway	Agenda 04/01/2021
09/12/2020	Email	Avonmouth and Severnside Enterprise Area Ecology Mitigation and Flood Defence Project	Circulated
10/12/2020	Email	Supporting people affected by dementia in South Gloucestershire "Playlist for Life"	Agenda 04/01/2021
16/12/2020	Email	Wessex Flood Warden Winter Preparedness Newsletter - December 2020	Circulated
16/12/2020	Email	Community Engagement Forum - Future Presentation Topics	Circulated
17/12/2020	Email	South Gloucestershire Council alleged removal of sea wall no cycling signs	JE replied
18/12/2020	Email	Agenda for Development Management Committee, Friday, 8th January 2021, 11.00 am	Circulated
18/12/2020	Email	December timetable cuts to late Saturday and early Sunday trains to allow engineering work on Bristol East Junction	JE replied
18/12/2020	Email	2021 Census	Circulated
18/12/2020	Email	[FoSBR] SVB Line - December Timetable changes	JE replied
18/12/2020	Email	COVID-19 Christmas Guidelines - Severnside CEF	Circulated
20/12/2020	Email	Complaint regarding behaviour of fishermen between Severn Beach and New Passage	JE replied
21/12/2020	Email	PT.6803 - Draft: South Gloucestershire Council (Temporary Prohibition of Use by Foot Passengers) Order 2021	Circulated
21/12/2020	Email	Support for BMX/Pump Track/Skate Park - Pilning + Severn Beach	Circulated
21/12/2020	Email	Information from Access Sport regarding Pump tracks	Agenda 04/01/2021
22/12/2020	Email	Highway Improvements newsletter December 2020	Circulated
23/12/2020	Email	New Passage traffic and parking	Agenda 04/01/2021
23/12/2020	Letter	Thank you letter for the return of overpaid allotment money	No action
23/12/2020	Email	South Gloucestershire Circulated Schedule	Circulated

23/12/2020 Email South Gloucestershire Council Government Approval of Community Testing Programme
 24/12/2020 Email Localism contract for 2021

Circulated
 Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

PILNING & SEVERN BEACH PARISH COUNCIL MEETING JANUARY 2021

APPENDIX B

DATE	PAYEE	DESCRIPTION	NET VAT	RECLAIMABLE VAT	TOTAL
08/12/2020	WATER2BUSINESS	Severn Beach Allotments	£140.36	£17.34	£157.70
03/12/2020	PS COLLINS	Severn Beach Toilet	£33.33	£-	£33.33
03/12/2020	A HAMILTON	Allotment refund	£628.80	£-	£628.80
03/12/2020	ELM TREE GARDEN	Grounds Maintenance	£463.60	£92.72	£556.32
17/12/2020	BT	Telephone / Broadband	£112.65	£22.53	£135.18
19/12/2020	NOW PENSIONS	Pension contribution	£82.58	£-	£82.58
22/12/2020	MYTHIC BEASTS LTD	Domain name	£119.50	£23.90	£143.40
05/01/2021	MR J EDWARDES	Wages / Office	£987.35	£-	£987.35
05/01/2021	MRS O MCINTOSH	Wages	£24.00	£-	£24.00
05/01/2021	MR T DARK	General Maintenance	£52.50	£-	£52.50
		TOTAL	£2,644.67	£156.49	£2,801.16

